

BOROUGH OF QUARRYVILLE – COUNCIL MINUTES

REGULAR MEETING – JANUARY 4, 2020

Borough Council held its Regular Meeting on the above date at 7:00 PM at the Municipal Building. Council President Joy Kemper called the meeting to order with the following persons present: Council Members Susan Noel, Brian Braightmeyer, Mike Sullenberger, Rick Aument and Diane Hastings. Borough Manager/Secretary Scott Peiffer was also present at the meeting.

PUBLIC COMMENT: Vincent Henry of N. Summit Ave. presented a request for a waiver to allow a fence that was erected in the drainage easement on his property to remain there. Council discussed this at length and instructed the Manager to send a letter to the Quarry Ridge Homeowners Association requesting them to take action regarding the numerous requests for waivers because of the drainage easements in the development. Mr. Henry's request was tabled until more information could be obtained from the Homeowners Association.

APPROVAL OF MINUTES – REGULAR COUNCIL MEETING-DECEMBER 7, 2020: It was moved by Councilman Braightmeyer, seconded by Councilwoman Hastings that the minutes of the December 7, 2020 Regular Council Meeting be approved. The motion was approved.

APPROVAL OF MINUTES-WORK SESSION – DECEMBER 28, 2020: It was moved by Councilwoman Hastings and seconded by Councilwoman Noel that the minutes of the December 28, 2020 Work Session be approved. The motion was approved with Councilman Sullenberger and Councilman Braightmeyer abstaining.

BOROUGH MANAGER'S REPORT:

Non-Uniform Personnel Manual: The Manager updated Council on the progress of the personnel manual. The Personnel Committee waited until the Police Agreement was settled before continuing to finalize the manual. The manual needs some revision now that uniformed personnel are covered under their own agreement and in effect the agreement becomes their manual. The Committee will complete revisions to prepare a final draft as soon as possible.

Proposed Resolution 2021-01: This Resolution appoints Carl Cross, Jr. to fill the vacancy as an alternate member on the Civil Service Commission. A motion to adopt Resolution 2021-01 was made by Councilman Sullenberger and seconded by Councilman Braightmeyer. The motion passed unanimously.

2021 IRS Mileage Reimbursement Rate: The proposed 2021 IRS reimbursement rate for mileage is .56 cents per mile. A motion to adopt the 2021 IRS reimbursement rate of .56 cents per mile was made by Councilman Aument and seconded by Councilwoman Noel. The motion passed unanimously.

Rail/Trail Committee Meeting: The Manager reported the Rail Trail Connector Committee consisting of Councilman Kreider, Scott Peiffer, Patti Chase, Erica Robinson,

Mayor Bledsoe and Nick Ragan, will hold their first meeting on January 13, 2021 at the Municipal Building at 7:00PM.

CARES Act Funding: The Manager reported that we have received the second round of funding for municipalities from the County in the amount of \$22,056.00 from the CARES Act Fund.

Heat System Update: The Manager reported that the gas heat system in the maintenance garage has been installed and is operational.

FINANCIAL REPORTS AND MONTHLY BILLS – December 31, 2020: Council received the financial report and the bills for December, 2020. It was moved by Councilwoman Hastings and seconded by Councilman Aument that the financial report be received and the monthly bills for December in the amount of \$414,239.49 be ratified. The vote was taken and the motion to ratify was approved.

POLICE DEPARTMENT REPORT: The December 2020 Police Report and the End of Year Summary for the Police Department was reviewed by Council.

ZONING OFFICER REPORT: Council accepted the report as submitted with no comment.

PLANNING COMMISSION: The minutes from the December 21, 2020 meeting were reviewed by the Manager. The presentation of the Fritz Avenue Subdivision sketch plan by RGS Associates was highlighted.

QUARRYVILLE BOROUGH AUTHORITY: The minutes from the December 15, 2020 meeting were provided for review. The Manager reviewed the minutes from the Authority Meeting for Council. The increase in water rates and the contract to GMS Funding Solutions for well development grant/loan applications was highlighted.

STREETS/INFRASTRUCTURE/PARKS COMMITTEE: The meeting for December was cancelled.

OLD BUSINESS: Council President Kemper advised Council that the Manager will discuss the cost of preparing a capital budget with Trout CPA when they are here for the annual audit.

NEW BUSINESS: A motion to dispose of miscellaneous small equipment consisting of 2 small generators, 1 small gas engine, 1 floodlight, 1 small pump, 1 gas exhaust fan, 2 weed eaters, 3 old fire hydrants and 1 exterior gasoline tank and pump was made by Councilwoman Noel and seconded by Councilman Braightmeyer. The motion passed unanimously. The items will be properly advertised and placed for sale on Municibid.

EXECUTIVE SESSION: At 7:52 PM, Council President Kemper called for a motion to enter into Executive Session for discussion relating to salaries for non-uniform personnel. Councilman Braightmeyer offered that motion and Councilman Aument seconded the motion. The motion to enter into Executive Session passed.

RETURN TO REGULAR SESSION: At 8:20 PM Council returned to Regular Session.

A motion to grant a performance salary increase of \$3,000.00 beginning January 1, 2021 to employee Jonathan Stevens was made by Councilman Aument and seconded by Councilwoman Hastings. The motion passed unanimously.

Councilman Braightmeyer raised the question about virtual meetings in the future. The Manager was instructed to talk to our IT company to get an estimate of costs associated with providing a virtual format for public meetings. Councilman Braightmeyer reported on violations of the snow clearing ordinance from the last snow storm. The Manager will place information on our website and alert Lancaster Newspapers to place information about the snow removal ordinance in the newspaper.

ADJOURNMENT: At 8:28 PM, Council President Kemper called for a motion to adjourn. Councilman Braightmeyer offered that motion with Councilman Aument seconding. The motion to adjourn was unanimously approved.

Respectfully submitted,

Scott E. Peiffer
Borough Manager/Secretary