

QUARRYVILLE BOROUGH AUTHORITY

OCTOBER 21, 2025

The Authority held its regular monthly meeting on October 21, 2025 at the Municipal Building. Chairman John Chase called the meeting to order at 7:00 PM with Authority members Donald Evans, Brad Groff, Brian Braightmeyer, Mike Mankin, Authority Manager Bill Lamparter, WWTP Chief Operator Clint Herr and Borough Manager Michelle Evans present.

Public Comment: No public comment.

Approval of Minutes: It was moved by John Chase and seconded by Brad Groff that the minutes of the September 16, 2025 Authority meeting be approved. The motion was unanimously approved.

Financial Report and Monthly Bills: It was moved by Brian Braightmeyer and seconded by Donald Evans to approve the September 30, 2025 financial report and ratify the September invoices in the amount of \$254,199.84. The motion was approved.

Chief Operator Report: Clint Herr reported to the Authority that the warranty for the SCADA system computers will run out in 2026. He would like to change from GHD to EDR for professional services that involve the SCADA system. A motion was made by Brad Groff and seconded by Brian Braighmeyer that the Authority is terminating the maintenance agreement with GHD and entering into a maintenance contract for professional services for the SCADA system effective immediately with EDR. The motion was unanimously approved.

Engineers Report: Rettew Engineering: The Authority reviewed the monthly report from Rettew and accepted it as written.

Approval of Auditor contract with White, Rudy LLC: A motion was made by John Chase and seconded by Mike Mankin to accept and approve the contract with White, Rudy LLC as the Authority Auditors. The motion was unanimously approved.

Approval for Property Maintenance insert with W/S bills: The Authority all agreed to allow the Borough to place a property maintenance insert that will be placed in with the water and sewer billing.

Bank of Bird-in-Hand: Michelle Evans and Bill Lamparter met with representative from Bird-in-Hand bank to discuss services for the Authority banking. Bill and Michelle both recommended that the Authority stay with their current banking at Fulton Bank. Authority agreed to remain with Fulton Bank.

Fifth Street Mill & Overlay Discussion: Bill Lamparter reported that the trenches in the section of Fifth Street where water and sewer laterals were disconnected in the street from the water and sewer mains of the apartment buildings that were torn down for the Goods Store expansion project will need restored and paved. Bill will get pricing on the option of mill and overlay. A basecoat may need to be done for the winter months.

Tentative Budget Approval: The Authority looked over the budget and discussed items. Authority agreed to have a tentative budget adoption in November.

Sewer Service Agreements: It was moved by Mike Mankin and seconded by Brad Groff to approve the following sewer service agreements:

- a. 215 Creekside Drive, New Providence
- b. 532 Darlington Court, New Providence
- c. 509 Darlington Court, New Providence
- d. 529 Darlington Court, New Providence
- e. 538 Darlington Court, New Providence
- f. 13 Ridgewood Road, Quarryville
- g. 11 Ridgewood Road, Quarryville
- h. 34 Ridgewood Road, Quarryville

The motion was unanimously approved.

New Business: Bill Lamparter reported that GMS is looking into a grant for a water meter reading system. There are 2 options for this system. GMS is recommending we go for a \$500,000 grant and the Authority would pay the remainder of the cost. Two cost options are \$1.2 million which is an antenna on the water tower with new meters for all customers, or \$967,000 with drive by reads done by the Borough employees and new meters for all customers. The Authority agreed to pursue the grant for the cost of \$967,000 estimate.

Public Comment: No public comment.

Executive Session – Personnel: A motion was made by Brad Groff and seconded by Brian Brightmeyer to go into Executive Session at 8:04pm to discuss personnel matters and wages for budgeting purposes. A motion was made to go back into the regular meeting by Brian Brightmeyer and seconded by Mike Mankin at 8:25pm.

Adjournment: There being no further business, it was moved by Brad Groff and seconded by Donald Evans that the meeting be adjourned. The motion was unanimously approved and the meeting was adjourned at 8:27 PM.

Respectfully submitted,

Michelle Evans
Borough Manager