

# QUARRYVILLE BOROUGH AUTHORITY

## MARCH 18, 2025

The Authority held its regular monthly meeting on March 18, 2025 at the Municipal Building. Vice Chairman Donald Evans called the meeting to order at 7:00 PM with Authority members Brian Braightmeyer, Craig Ausel, Authority Manager Bill Lamparter, WWTP Chief Operator Clint Herr, and Assistant Borough Manager Michelle Evans present.

**Public Comment:** No comments were made.

**Approval of Minutes:** It was moved by Craig Ausel and seconded by Brian Braightmeyer that the minutes of the February 18, 2025 Authority meeting be approved. The motion was approved with Donald Evans abstaining.

**Financial Report and Monthly Bills:** It was moved by Brian Braightmeyer and seconded by Craig Ausel to approve the February 28, 2025 financial report and ratify the February invoices in the amount of \$430,404.83. The motion was unanimously approved.

**Chief Operator Report:** Clint Herr reported that he is still having issues with nitrification. He is hoping that warmer weather will help this problem. Clint reported that the software used for him and Jon Stevens to have access to the WWTP on their phones is no longer free. The charge for this is now around \$900 a year.

**Engineers Report:** The Authority looked over the monthly report from Jimmy Dennis at Rettew. Report accepted as written.

**Sewer Service Agreements:** It was moved by Brian Braightmeyer and seconded by Craig Ausel to approve the following sewer service agreements:

- a. 544 Darlington Ct., New Providence
- b. 302 Creekside Drive, New Providence
- c. 303 Creekside Drive, New Providence
- d. 207 Creekside Drive, New Providence
- e. 527 Darlington Ct., New Providence
- f. 511 Darlington Ct., New Providence
- g. 209 Creekside Drive, New Providence
- h. 214 Creekside Drive, New Providence

**EDU Request from East Drumore Twp. For QPRC Water Softener Project (5 EDU's):**

Craig Ausel made a motion and Brian Braightmeyer seconded to approve the letter from East Drumore Twp. requesting 5 EDU's for the Quarryville Presbyterian Retirement Community's water softener project. The motion was unanimously approved.

**Church Street Interceptor and Manhole Lining Project Award Bid:** Bill Lamparter reported that GHD will be at the April meeting to talk about this project.

**Standpipe Rehab Project Update:** Bill Lamparter reported that we received the permit from DEP and as of March 17, 2025 the standpipe is back in service. There is some seeding and small concrete work that needs done and then this project will be complete.

**Water/Sewer Billing Software Upgrade, Email & customer portal:** Michelle Evans gave an update on the progress of the new computer billing system for water and sewer. Michelle also asked the Authority if she is permitted to send out a mailer asking customers to sign up for the new customer portal that comes with the new system. The Authority agreed to this mailing.

**Financial True UP between Borough and Authority:** Michelle Evans reported to the Authority per Auditors recommendation a True Up between the Borough and Authority needs to be done yearly. The Borough reimbursed the Authority \$1,698.67 for the year 2024 per Auditor. Michelle explained that it could differ each year (some years the Authority may owe the Borough).

**Public Comment:** No public comment.

**Adjournment:** There being no further business, it was moved by Brian Braightmeyer and seconded by Craig Ausel that the meeting be adjourned. The motion was unanimously approved and the meeting was adjourned at 7:25 PM.

Respectfully submitted,

Michelle Evans  
Administrative Assistant