

# QUARRYVILLE BOROUGH AUTHORITY

## MARCH 15, 2022

The Authority held its regular monthly meeting on March 15, 2022 at the Municipal Building. Chairman John Chase called the meeting to order at 7:00 PM with Authority members Donald Evans, Brian Braightmeyer, and Bill Mankin II, Authority Manager Bill Lamparter, Chief Operator Clint Herr, Borough Manager Scott Peiffer and Administrative Assistant Judy Aspril present.

**Public Comment:** Scott Peiffer requested an exemption to use cross-linked polyethylene to replace the galvanized steel ¾" water service lateral at 6 East Fourth Street. After discussion, it was moved by Bill Mankin II and seconded by Brian Braightmeyer to grant an exemption to use cross-linked polyethylene to replace the galvanized steel water service lateral at 6 East Fourth Street. The motion was unanimously approved.

**Approval of Minutes:** It was moved by Donald Evans and seconded by Brian Braightmeyer that the minutes of the February 15, 2022 Authority meeting be approved as written. The motion was unanimously approved.

**Financial Report and Monthly Bills:** It was moved by Bill Mankin II and seconded by Donald Evans to approve the February 2022 financial report and ratify the February invoices in the amount of \$125,470.61. The motion was unanimously approved.

**Engineers Report-Awarding of Bid for Water System SCADA Project:** After discussion, it was moved by Bill Mankin II and seconded by Donald Evans to award the water system SCADA project to Garden Spot Electric Inc, with a bid of \$204,000. The motion was unanimously approved.

**Chief Operator Report:** GHD is still in the process of procuring hardware for the SCADA system cyber security update at the Waste Water Treatment Plant. The March 12, 2022 winter storm created electrical issues resulting in 220 alarms at the WWTP and damage to a variable speed pump frequency board. Garden Spot Electric has been contacted for repairs.

**Sewer Service Agreements:** It was moved by Brian Braightmeyer and seconded by Donald Evans to approve the sewer service agreements for 111 Darlington Court, New Providence, 4429 Crosby Lane, Quarryville and 4431 Crosby Lane, Quarryville. The motion was unanimously approved.

**EDU Transfer Request:** By letter dated February 22, 2022, BCWL LLC, owner of 107 East State Street is requesting to transfer one water EDU and one sewer EDU from that property to 111 East State Street, owned by Howard E Groff Co. After discussion, it was moved by Bill Mankin II and seconded by Brian Braightmeyer to approve the request to transfer one water EDU and one sewer EDU from 107 East State Street to 111 East State Street. The motion was unanimously approved.

**PA American Waterline Update:** PA American has installed a temporary line and will reconnect water service to the Borough beginning March 16, 2022. They have not yet received the DEP permit for the permanent line. Contact information has been updated to include Bill Lamparter and John Chase.

**PennDot Rt. 472 Bridge Project:** By email dated March 11, 2022, received from Karl Wink, PennDOT District Utility Administrator, issues with the invoice have been resolved and the final invoice has been resubmitted for processing.

**Credit Card Payments – Merchant/Customer Fees:** The Authority is currently charging a 3% convenience fee for water/sewer credit card payments. The total collected in fees since the program began is \$1,010.40. The charges from the provider to the Authority total \$1,716.07. The Authority was in agreement to contacting the provider for options to increase the convenience fee.

**Sanitary Sewer Standard Details and Specifications:** The Authority discussed the proposed revisions of the details and specifications for sanitary sewer regulations. GHD will be contacted to attend a meeting for further review.

**May 2022 Water/Sewer Billing:** The committee in charge of the Borough Christmas event planned for December 10, 2022 is requesting permission to place an informational insert in the May 2022 water/sewer bills. It was moved by Brian Braightmeyer and seconded by Bill Mankin II to allow the insert to be sent with the May 2022 water/sewer billing. The motion was unanimously approved.

**Larkspur Well Project:** A schedule for the Larkspur Well aquifer testing to begin this spring was provided to the Authority.

**Maple Avenue Waterline Replacement Project:** The Local Share Account (LSA) Grant application in the amount of \$300,000 has been submitted. The Borough has committed to providing \$100,000 from the ARPA relief funds to the project.

**Fritz Avenue Extension Project:** The Water Quality Management General Permit for Sewer Extensions is ready for submission to DEP for the Fritz Avenue Extension.

**Public comment:** No public comment.

**Adjournment:** There being no further business, it was moved by Bill Mankin II and seconded by Donald Evans that the meeting be adjourned. The motion was unanimously approved. The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Judy Aspril  
Administrative Assistant