

QUARRYVILLE BOROUGH AUTHORITY

JUNE 18, 2024

The Authority held its regular monthly meeting on June 18, 2024 at the Municipal Building. Chairman John Chase called the meeting to order at 7:00 PM with Authority members Brian Braightmeyer, Brad Groff, WWTP Chief Operator Clint Herr, Authority Manager Bill Lamparter, and Administrative Assistant Michelle Evans present.

Public Comment: Randall Weaver, the landlord of multiple properties in the Borough, had questions about the lead and copper letter he received from the Authority. Bill Lamparter answered all of his questions and Randall Weaver said he was satisfied with the answers.

2023 Audit Review: Phil Rudy and Sean Carl, from White, Rudy LLC, were here to go over the 2023 audit. It was moved by Brad Groff and seconded by Brian Braightmeyer to approve the 2023 audit. The motion was unanimously approved.

Approval of Minutes: It was moved by John Chase and seconded by Brian Braightmeyer that the minutes of the May 21, 2024 Authority meeting be approved. The motion was unanimously approved.

Financial Report and Monthly Bills: It was moved by Brian Braightmeyer and seconded by Brad Groff to approve the May 2024 financial report and ratify the May invoices in the amount of \$64,005.35. The motion was unanimously approved.

Chief Operator Report: Clint Herr reported that the plant shut down project was completed and it went very smoothly. Everything is going well at the WWTP.

Engineers Report: Bill Lamparter reported that GHD is working on the specifications for the sewer lining project. He also reported that he received the permit from DEP for the work on the meter pit. The specifications for the standpipe will possibly be ready to go out for bid the second week of July.

Sewer Service Agreements: It was moved by John Chase and seconded by Brad Groff to approve the following sewer service agreements. The motion was approved with Brian Braightmeyer abstaining.

- a. 104 Nadu Lane, New Providence
- b. 514 Darlington Court, New Providence
- c. 520 Darlington Court, New Providence
- d. 307 Creekside Drive, New Providence
- e. 512 Darlington Court, New Providence
- f. 12 Ridgewood Court, Quarryville
- g. 4 Edgewood Court, Quarryville

Hidden Valley Estates (Smith Drive) Sewer Escrow Release Request #6: By letter dated May 31, 2024, GHD is recommending approval of Sewer Escrow Release request #6 from B.K. Campbell, Inc in the amount of \$7,656.25 for Hidden Valley Estates. It was moved by Brad Groff and seconded by John Chase to approve Sewer Escrow Release Request #6 in the amount of \$7,656.25 for Hidden Valley Estates. The motion was approved with Brian Braightmeyer abstaining.

Hidden Valley Estates (Smith Drive) Water Escrow Release Request #5: By letter dated May 29, 2024, ARRO Consulting is recommending approval of Water Escrow Release Request #5 from B.K. Campbell, Inc in the amount of \$10,888.20, and retaining \$51,421.20 as required for the Maintenance Period. It was moved by John Chase and seconded by Brad Groff to approve Water Escrow Release Request #5 in the amount of \$10,888.20 and retaining \$51,421.20 required for the maintenance period for Hidden Valley Estates. The motion was approved with Brian Braightmeyer abstaining.

Acceptance of State Funds for Water Tower Project: The following motion was made by John Chase: On February 21, 2024 the Authority was invited by the state to apply to the Economic Development & Community Development Initiatives grant, which is funded through the Department of Community and Economic Development. An application was submitted on March 1, 2024, which outlined a scope of work associated with the water tank repairs. The grant, awarded on March 13, 2024, provides \$750,000 in funding for the Authority to perform necessary repairs to the water tower located on Church Street. This motion is to formally recognize the Authority receiving and using the grant funds for the project. Brad Groff seconded this motion. The motion was unanimously approved.

Public Comment: No public comment.

Adjournment: There being no further business, it was moved by Brian Braightmeyer and seconded by Brad Groff that the meeting be adjourned. The motion was unanimously approved and the meeting was adjourned at 8:00 PM.

Respectfully submitted

Michelle Evans
Administrative Assistant