

# QUARRYVILLE BOROUGH AUTHORITY

## JUNE 20, 2023

The Authority held its regular monthly meeting on June 20, 2023 at the Municipal Building. Vice-Chairman Donald Evans called the meeting to order at 7:00 PM with Authority members Brian Braightmeyer, Bill Mankin II, Authority Manager Bill Lamparter, and Administrative Assistant Michelle Evans present.

**Public Comment:** No public comment.

**Trout CPA 2022 Audit Report:** Korin Martin from Trout CPA was present and went over the 2022 Audit.

**Capitalization Policy:** The purpose of this policy is to set forth the criteria for identifying capital assets to be reported in the Authority's annual financial statement. Brian Braightmeyer made a motion to adopt a capitalization policy for the Authority, and Bill Mankin II seconded. The motion was unanimously approved.

**Approval of Minutes:** It was moved by Bill Mankin II and seconded by Brian Braightmeyer that the minutes of the May 17, 2023 Authority meeting be approved. The motion was unanimously approved.

**Financial Report and Monthly Bills:** It was moved by Brian Braightmeyer and seconded by Bill Mankin II to approve the May 2023 financial report and ratify the May invoices in the amount of \$261,300.00. The motion was unanimously approved.

**Chief Operator Report:** Bill Lamparter reported that the weekend of June 17<sup>th</sup>, the motor in the decanter went out. There was a spare to replace it. It is working now and the bad motor will be refurbished as a spare.

**Engineers Report:** No Report.

**Sewer Service Agreements:** It was moved by Bill Mankin II and seconded by Brian Braightmeyer to approve sewer service agreements for the following properties:

411 Darlington Court, New Providence  
413 Darlington Court, New Providence

The motion was unanimously approved.

**Meter Pit Property Acquisition:** A counter offer in the amount of \$30,000.00 has been received from the Attorney representing the heir of S. Lawrence Wood Jr. for the meter pit property. Brian Braightmeyer made a motion to have the Authority's solicitor draft an Agreement of Sale to purchase the property for \$30,000.00, Bill Mankin II seconded. The motion was unanimously approved.

**Professional Auditing Services Proposal:** Bill Lamparter reported to the Authority that Trout CPA will no longer be our accounting firm. The Authority is seeking proposals for auditing services. Anticipated interviews are scheduled for September 2023, with hopes of awarding a contract by October 2023. This will be discussed at the September and October Authority meetings.

**Vansant Letter:** The Authority received a letter from Cal VanSant the owner of the lot located at 222 Fritz Avenue asking about extending the water/sewer line to this property for a new home to be constructed. After discussion, the Authority advised Bill Lamparter to send him the original sketch plan and a letter stating that Authority stands with their original decision about this property.

**Public Comment:** No public comment.

**Adjournment:** There being no further business, it was moved by Bill Mankin II and seconded by Brian Braightmeyer that the meeting be adjourned. The motion was unanimously approved and the meeting was adjourned at 7:40 PM.

Respectfully submitted,

Michelle Evans  
Administrative Assistant