

QUARRYVILLE BOROUGH AUTHORITY

DECEMBER 20, 2022

The Authority held its regular monthly meeting on December 20, 2022 at the Municipal Building. Chairman John Chase called the meeting to order at 7:00 PM with Authority members Bill Mankin and Donald Evans, Authority Manager Bill Lamparter, Mayor Anthony Cavallaro, and Administrative Assistant Judy Aspril present. Authority members Brian Braightmeyer and Craig Ausel were absent.

Public Comment:

PA American Water – Justin Brame and Jim Kelly of PA American addressed the Authority in regard to PA American's purchase of the private water system in the Creekside Development. PA American will be installing their own meters with the option of removing the Authority meters used for the sewer service provided by the Authority. PA American meter readings will be done monthly and will be available online at a cost of .05 cents per read. After discussion, the Authority requested a draft agreement be provided for review by the Authority Solicitor.

Approval of Minutes: It was moved by Bill Mankin II and seconded by Donald Evans that the minutes of the November 15, 2022 Authority meeting and the December 2, 2022 Authority Special Meeting be approved as written. The motion was unanimously approved.

Sewer Bill Adjustment Request – 413 Groffdale Road: Adam Lewis, Realty Professional Group property manager, addressed the Authority regarding the November 1, 2022 sewer billing for 413 Groffdale Road, account #0865. A malfunctioning water softener created usage of 674,000 gallons. After discussion, the Authority was in agreement that since the water all passed through the sanitary sewer system, payment of the \$6,740.00 charge would be required. The late fee of \$674.00 will be waived and a payment period of 12 months for the past due balance of \$6,740.00 on account #0865 will be granted. Mr. Lewis will complete a payment agreement and was informed a missed payment will void the agreement.

Financial Report and Monthly Bills: It was moved by Bill Mankin II and seconded by Donald Evans to approve the November 2022 financial report and ratify the November invoices in the amount of \$209,234.34. The motion was unanimously approved.

2023 Final Authority Budget: It was moved by Bill Mankin II and seconded by Donald Evans to adopt the Quarryville Borough Authority 2023 Final Budget. The motion was unanimously approved.

Chief Operator Report: No Report.

Engineers Report: No Report.

Sewer Service Agreements: It was moved by Bill Mankin II and seconded by Donald Evans to approve sewer service agreements for the following properties:

313 Darlington Court, New Providence
403 Darlington Court, New Providence
103 Creekside Drive, New Providence
4425 Crosby Lane, Quarryville
4427 Crosby Lane, Quarryville
4422 Crosby Lane, Quarryville
4420 Crosby Lane, Quarryville

The motion was unanimously approved.

Sewer Bill Adjustment Request – Sunset Estates: By letter dated November 14, 2022, Sunset Estates is requesting an adjustment to sewer billing due to a water main break in their system on October 30, 2022. After discussion, the Authority was in agreement to an adjustment on the February 2023 sewer billing. Calculation for the adjustment will be done after the quarterly read in January.

Online Option for Credit Card Payments: By email dated December 20, 2022, the Solicitor provided a review of the agreement provided by Hamer Enterprises for their eNETPAY online payment processing program. The Authority will proceed with implementing the program.

Public Comment: No public comment.

Adjournment: There being no further business, it was moved by Bill Mankin II and seconded by Donald Evans that the meeting be adjourned. The motion was unanimously approved and the meeting was adjourned at 7:55 PM.

Respectfully submitted,

Judy Aspril
Administrative Assistant