BOROUGH OF QUARRYVILLE – COUNCIL MINUTES

WORK SESSION October 19, 2026

Borough Council held a Work Session on the above date at 7:00 PM at the Municipal Building. Council President Brian Braightmeyer called the meeting to order with the following persons present: Council Members Joy Kemper, Susan Noel, Devin Groff, Diane Hastings and Lydia Walton. Borough Manager Michelle Evans, and Mayor Stella McComsey were also present. Council Member James Kreider was not in attendance.

Public Comment: No public comment.

Approval of Administrative Assistant Job Description: After discussion, a motion was made by Councilwoman Hastings and seconded by Councilwoman Kemper to approve the new job description for the Administrative Assistant position. The motion was unanimously approved.

Meet the Chief and Thank you to Director of Public Safety Night: A motion was made by Councilwoman Hastings and seconded by Councilwoman Noel to host a meet the new Police Chief night and say thank you to the Director of Public Safety. This will be held on Wednesday, November 11, 2026. The motion was unanimously approved. Councilwoman Noel and Mayor McComsey will work on organizing this night for the community.

Christmas in Qville- Land O Lakes Grant: Borough Manager Evans reported that the Land O Lakes grant will be used for lighting and electrical supplies for the Christmas in Qville event. Noble Road Holiday Lights has agreed to set up a light display for the Christmas in Qville event at no charge with the stipulation that we will purchase a sign to advertise for them. This sign will be purchased with the grant monies.

2027 Proposed Budget Approval: A motion was made by Councilwoman Walton and seconded by Councilwoman Noel to approve and advertise the proposed general budget after the discussed changes are made. The motion was unanimously approved. A motion was made by Councilwoman Noel and seconded by Councilman Groff to approve the proposed capital budget after the discussed changes are made. The motion was unanimously approved. A motion was made by Councilwoman Noel and seconded by Councilwoman Walton to approve the proposed State Highway Aid Budget as written. The motion was unanimously approved.

Public Comment: Borough Manager Evans advised Council that the proposed 2027 meeting schedule will be ready to be approved at the November meeting with some changes. Planning Commission will be on the 2nd Monday of every month at 6:30pm. Council work session will be on the 3rd Monday of every month.
Councilman Groff asked Borough Manager Evans to make our Public Works department aware that there are tree branches blocking the traffic signal at Church and 4th Streets.

Executive Session – Personnel Matters:

A motion was made at 8:15pm by Councilwoman Hastings and seconded by Councilwoman Kemper to go into executive session to discuss personnel matters. The motion was unanimously approved. A motion was made by Councilwoman Noel and seconded by Councilwoman Kemper to enter back into regular session at 8:38pm. The motion was unanimously approved.

Police Chief Contract/Insurance: A motion was made by Councilwoman Noel and seconded by Councilman Groff to not accept Chief Shenk's counter offer and stay with the original offer that was given by Council for insurance. The motion was unanimously approved.

ADJOURNMENT: At 8:42 PM, Council President Braightmeyer called for a motion to adjourn. Councilwoman Walton offered that motion with Councilwoman Hastings seconding. The motion to adjourn was unanimously approved.

Respectfully submitted,

Michelle Evans
Borough Manager