

## **BOROUGH OF QUARRYVILLE – COUNCIL MINUTES**

### **REGULAR MEETING – MARCH 4, 2024**

Borough Council held its Regular Meeting on the above date at 7:00 PM at the Municipal Building. Council President Joy Kemper called the meeting to order with the following persons present: Council Members Susan Noel, Cheryl Bowman, Brian Braightmeyer, James Kreider and Diane Hastings. Mayor Anthony Cavallaro and Borough Manager Scott Peiffer were also in attendance. Councilman Hassel and Chief Beighley were absent.

**PUBLIC COMMENT:** Phil Rudy and Shawn Carl representing White/Rudy LLC presented the Borough's audit report for 2023. Mr. Carl commented on the audit done per Department of Community and Economic Development (DCED) standards and gave an overview and year end balances of the General Fund, Liquid Fuels Account and the Capital Reserve Account. A motion to approve the audit report as submitted by White/Rudy LLC was made by Councilwoman Hastings and seconded by Councilwoman Bowman. The motion passed unanimously.

**APPROVAL OF MINUTES – FEBRUARY 5, 2024 REGULAR MEETING:** It was moved by Councilman Braightmeyer and seconded by Councilwoman Bowman that the minutes of the February 5, 2024 Regular Meeting be approved. The motion passed unanimously.

**APPROVAL OF MINUTES- FEBRUARY 12, 2024 COUNCIL WORK SESSION:** It was moved by Council Braightmeyer and seconded by Councilman Kreider that the minutes of the February 12, 2024 Council Work Session be approved. The motion passed with Councilwoman Bowman and Councilwoman Noel abstaining due to absence.

#### **MANAGER'S REPORT:**

**Fire Police Requests:** A motion to approve the following requests for Quarryville Fire Police assistance for traffic control: Refton Fire Company Mud Sale to be held on June 22, 2024, Britain Hill First Responders Event to be held on April 13, 2024, Britain Hill Animal Rescue Event to be held on September 7, 2024 and Britain Hill Small Business Saturday to be held on November 30, 2024 was made by Councilwoman Noel and seconded by Councilman Kreider. The motion passed unanimously.

**Proposed Mobile Phone Provider Change:** A motion to switch to T-Mobile as the Borough's mobile phone service provider was made by Councilman Braightmeyer and seconded by Councilwoman Noel. The motion passed unanimously.

**Pennsylvania State Boroughs Association (PSAB) Conference Attendance**

**Request:** A motion to allow the Borough Manager to attend the PSAB Conference in Hershey, PA on June 3-4, 2024 was made by Councilwoman Hastings and seconded by Councilwoman Bowman. The motion passed unanimously.

**TPD Professional Services Agreement & Additional Engineering Agreement**

**Approval:** A motion to approve Traffic Planning and Design (TPD) Professional Services Agreement for the West End Intersection Project at a cost of \$13,600.00 and the Final Engineering Contract at a cost of \$35,000.00 was made by Councilwoman Noel and seconded by Councilman Braightmeyer. The motion passed unanimously.

**Hidden Valley Letter of Credit Reduction Request #2:** A motion to approve the letter of credit reduction request #2 for Hidden Valley Estates in the amount of \$70,254.00 was made by Councilwoman Hastings and seconded by Councilwoman Bowman. The motion passed with Councilman Braightmeyer abstaining.

**FINANCIAL REPORTS AND MONTHLY BILLS – FEBRUARY 29, 2024:** Council received the financial report and the bills for February 2024. It was moved by Councilwoman Hastings and seconded by Councilwoman Noel that the financial report be received and the monthly bills for February in the amount of \$118,352.56 be ratified. The motion was approved unanimously.

**POLICE DEPARTMENT REPORT:** Council received the Police Department Report of Calls for Service for February 2024. Chief Beighley was absent so there was no additional report. Councilwoman Noel questioned the Mayor regarding the Officer in Charge (OIC) during the Chief's upcoming absence, asking if one individual will be the OIC during the entire absence and if the OIC has been chosen yet. The mayor responded it would be one individual for the entire period, but they have not yet decided who will be the OIC.

**ZONING OFFICER REPORT:** Council accepted the February report as submitted.

**QUARRYVILLE BOROUGH AUTHORITY:** The February 21, 2024 Regular Meeting minutes were reviewed by Council.

**PLANNING COMMISSION:** The February meeting was cancelled.

**STREETS/INFRASTRUCTURE/PARKS COMMITTEE:** The February 13, 2024 meeting minutes were reviewed by Council.

**MAYORS REPORT:** None

**OLD BUSINESS:** The mayor reported on the meeting with Gina and Brian Caldwell regarding the traffic stop incident in September. He suggested that she seek legal counsel. The question of the body camera footage of the incident came up. The mayor replied that there was body camera footage.

**NEW BUSINESS:** President Kemper reported that time sheets will be changed for all employees to reflect time in and time out to more accurately report attendance.

Councilman Braightmeyer commented on a letter from William Mankin Sr., who resides on South Summit Avenue. Mr. Mankin has concerns regarding speeding vehicles on Summit Avenue and had reported his concerns some time ago. He then submitted a letter (2/26/24) to the Chief of Police and copies to Council and the Mayor reiterating those concerns. Councilman Braightmeyer made a motion for the mayor to work with the police department and to contact Mr. Mankin to verify his concerns that are stated in his letter and to develop a plan of action to correct these conditions and provide a date of implementation of the plan of action and have a report for council at the April meeting (April 1, 2024). Councilwoman Noel seconded the motion. The motion passed unanimously.

The Manager informed Council that radar signs are another traffic calming option that may be purchased using Liquid Fuels funds.

**PUBLIC COMMENT:** Gina Caldwell from Nottingham, PA, spoke about a traffic stop that she and her husband were involved in that occurred in September, 2023. She stated she was disappointed with the meeting she had with the Mayor and Chief of Police regarding the incident.

Darlene Pusey of Little Britain spoke on an incident involving a Borough Officer serving a warrant for her arrest at her residence. Body camera footage did not reveal any issues during the serving of the warrant.

**ADJOURNMENT:** At 7:49 PM, Council President Kemper called for a motion to adjourn. It was moved by Councilwoman Bowman and seconded by Councilwoman Noel that the meeting be adjourned. The motion to adjourn was unanimously approved.

Respectfully submitted,

Scott Peiffer  
Borough Manager