

BOROUGH OF QUARRYVILLE – COUNCIL MINUTES
REGULAR MEETING – March 3, 2025

Borough Council held its Regular Meeting on the above date at 7:00 PM at the Municipal Building. Council President Joy Kemper called the meeting to order with the following persons present: Council Members Brian Braightmeyer, Cheryl Bowman, Susan Noel, Jimmy Kreider, Diane Hastings, Jerry Hassel and JCP Parker Boos. Borough Manager Scott Peiffer, Assistant Borough Manager Michelle Evans, and Chief Erick Stone were also in attendance.

Public Hearing – PLCV Associates Rezoning Ordinance Adoption of Ordinance

#457: After discussion and questions from Borough residents a motion was made by Councilwoman Hastings and seconded by Councilman Kreider to adopt Ordinance #457 changing the property located at 40 & 44 North Church Street from zoned Commercial/Industrial to zoned C-1. The motion was approved with Cheryl Bowman abstaining.

PUBLIC COMMENT: Several Borough residents spoke about their concerns on the following: Roosters in the Borough – the Council will look into ordinances concerning chickens and roosters in the Borough

Dollar General Parking Lot- Council advised that this is private property and Council cannot get involved with the parking lot situation.

E-bikes on sidewalks – Council will look into laws and ordinances about this concern.

APPROVAL OF MINUTES – February 3, 2025 COUNCIL REGULAR MEETING: It was moved by Councilman Braightmeyer and seconded by Councilwoman Noel that the minutes of the February 3, 2025 Council Regular Meeting be approved. The motion passed unanimously.

MANAGER'S REPORT:

Mitchell Lot Add-On Plan Approval: After Brian Masterson from Register Associates reviewed the Mitchell Lot Add-On Plan with Council, a motion was made by Councilwoman Hastings and seconded by Councilwoman Noel to approve the Mitchell Lot Add-On Plan. The motion was unanimously approved.

Appointment of Civil Service Commission Members: A motion was made by Councilman Braightmeyer and seconded by Councilman Kreider to appoint Michael Mankin and Rob Mauri as alternates to the Civil Service Commission with term ending on December 31,2030. The motion was unanimously approved.

Lancaster County Conservation District Memorandum of Understanding Approval: A motion was made by Councilwoman Hastings and seconded by Councilwoman Bowman to renew the Memorandum of Understanding with the Lancaster County Conservation District. The motion passed unanimously.

True Up with Borough Authority per Audit: Councilwoman Noel made a motion to approve the 2024 True Up payment to the Authority in the amount of \$1,698.67. The motion was seconded by Councilwoman Bowman. The motion was unanimously approved.

Fire Police Requests: A motion was made by Councilwoman Noel and seconded by Councilman Braightmeyer to approve the following fire police requests for traffic assistance: Providence Twp. Egg Hunt 4/19/25, Britian Hill Spring Vendor event 5/3/25, Britian Hill Animal Rescue event 9/20/25 and Britian Hill Small Business Vendor event 11/29/25. The motion was unanimously approved.

Deposit Scanning Banking Option & Reverse Positive Pay Option Approval: A motion was made by Councilman Braightmeyer and seconded by Councilwoman Hastings to allow administrative staff to do remote deposit scanning per PNC Bank recommendation and to change from our current Positive Pay banking option to the Reverse Positive Pay option recommended by our PNC bank representative. The motion was passed with Councilwoman Bowman abstaining due to her employment at PNC Bank.

Pennsylvania State Association of Boroughs Conference Attendance Request: It was moved by Councilwoman Noel and seconded by Councilman Kreider to approve the attendance of Scott Peiffer and Michelle Evans at the Annual PA State Association of Boroughs Conference on Monday, June 2, and Tuesday, June 3, 2025 at a total cost of \$400.00.

Proofpoint Email Security: A motion was made by Councilwoman Noel and seconded by Councilwoman Bowman to approve implementation of Proofpoint Email Security through our IT company, KC & Company at a cost of \$6.38 per user per month. The motion was unanimously approved.

QuickBooks/Server: After a recommendation from KC & Company to replace the administrative office computer server due to age and condition, a motion was made by Councilwoman Bowman and seconded by Councilwoman Hastings to approve the purchase of a new server/router at the cost of \$3,909.70. This expense is budgeted in our Capital Reserve budget for this year. The motion was unanimously approved.

W9-Update: Per Auditors request, Michelle Evans sent out paperwork to update W9 status for all vendors. These updates are coming back from the vendors and Michelle Evans will update our QuickBooks files.

Community Movie Night – Huffnagle Park: Michelle Evans requested permission to host a community movie night at Huffnagle Park this summer. A local business will sponsor this event. A motion was made by Councilwoman Bowman and seconded by Councilwoman Noel to approve a community movie night at Huffnagle Park. The motion was unanimously approved.

Website ADA Compliance: A motion was made by Councilman Brian Brightmeyer and seconded by Councilman Hassel for permission to start the ADA compliance on the Borough's website at a cost of \$500.00. The motion was unanimously approved.

Execution of PennDOT Deed Fee Simple for West End Intersection Project: Councilwoman Noel made a motion to execute the PennDOT deed fee simple for the West End Intersection Project and to give Scott Peiffer the authorization to sign the documents. Councilwoman Bowman seconded. The motion was unanimously approved.

FINANCIAL REPORTS AND MONTHLY BILLS – February 28, 2025: Council received the financial report and the bills for February 2025. It was moved by Councilwoman Hastings and seconded by Councilwoman Noel that the financial report be received and the monthly bills for February in the amount of \$190,441.91 be ratified. The motion passed unanimously.

POLICE DEPARTMENT REPORT: Chief Stone reviewed the February Police Report. Chief Stone also reported that the Civil Service Commission is processing two (2) full-time officer applicants. Physical agility and a paper test will be given to these applicants on Tuesday, March 4, 2025.

ZONING OFFICER REPORT: Council accepted the February report as submitted.

QUARRYVILLE BOROUGH AUTHORITY: The February 18, 2025 meeting minutes were reviewed by Council. Councilman Brightmeyer reported that the Standpipe is ready to be put back in use as soon as we get the permit from DEP.

PLANNING COMMISSION: The February 19, 2025 meeting minutes were reviewed by Council.

STREETS/INFRASTRUCTURE/PARKS COMMITTEE: The February 11, 2025 meeting was cancelled.

MAYORS REPORT: None

OLD BUSINESS: None

NEW BUSINESS:

Police Chief Contract Amendment Review/Approval: A motion was made by Councilman Brightmeyer and seconded by Councilman Kreider to change the Police Chief contract to include the following under subtitle **Insurance, Vacation, ETC.** Employee shall receive the same monetary compensation for uniforms as the full-time officers. The motion passed with Councilwoman Noel and Councilwoman Bowman opposing.

Video Recording of Public Meetings Discussion: Council will review and establish guidelines for recording public meetings.

Street Closure Request: A motion was made by Councilwoman Bowman and seconded by Councilwoman Hastings to approve the street closure on Memorial Drive on Saturday, May 3rd, 2025 from 9am -2pm for the opening of the completed Dog Park. The motion passed with Councilwoman Noel abstaining.

Eden Twp. Police Agreement: Council agreed to have Borough Manager Scott Peiffer look into a police coverage agreement with Eden Township. This agreement would provide for police coverage of the Bushong Road Trailhead parking area for Eden Township.

Providence Township Signage Fee: Scott Peiffer talked to Council to consider a request by Providence Township to waive our \$75.00 sign application fee for a sign that will be located at the Mountain Bike Park. Council will address this at the April meeting.

PUBLIC COMMENT: A Borough property owner had questions on the video and audio recordings. Borough residents expressed their concerns of being posted on Facebook by individuals that are recording the council meetings.

ADJOURNMENT: At 8:50 PM, Council President Kemper called for a motion to adjourn. It was moved by Councilwoman Bowman and seconded by Councilman Hassel that the meeting be adjourned. The motion to adjourn was unanimously approved.

Respectfully submitted,

Michelle Evans
Assistant Borough Manager/Secretary Treasurer