

BOROUGH OF QUARRYVILLE – COUNCIL MINUTES

REGULAR MEETING – June 2, 2025

Borough Council held its Regular Meeting on the above date at 7:00 PM at the Municipal Building. Council President Joy Kemper called the meeting to order with the following persons present: Council Members Brian Brightmeyer, Susan Noel, Jimmy Kreider, Diane Hastings, and JCP Parker Boos. Borough Manager Scott Peiffer, Assistant Borough Manager Michelle Evans, Mayor Anthony Cavallaro and Chief Erick Stone were also in attendance. Council members Cheryl Bowman and Gerry Hassel were absent.

PUBLIC COMMENT: Carolyn Eldridge of 140 N. Church Street addressed council about a recent incident at her home in which Borough police were contacted. Chief Stone addressed her questions and will follow up with her.

APPROVAL OF MINUTES – May 5, 2025 COUNCIL REGULAR MEETING: It was moved by Councilwoman Hastings and seconded by Councilwoman Noel that the minutes of the May 5, 2025 Council Regular Meeting be approved. The motion passed unanimously.

MANAGER'S REPORT:

Maple Avenue Reconstruction Professional Services Agreement Approval:

Councilwoman Noel made a motion to approve the agreement with ELA for engineering costs of \$41,300.00 for the Maple Avenue reconstruction project. Councilman Brightmeyer seconded the motion. The motion was unanimously approved.

Lobby Security: Assistant Borough Manager Michelle Evans went over the quotes for different options for securing the Municipal building lobby. After discussion, the Council decided to lock the council room door during office hours and to keep the administrative office door locked. Signs stating "Employees Only" will be placed in specific areas. Research will be done on an LSA grant to fund the cost of securing the building.

Appointment of Kay Love to Zoning Hearing Board: Councilman Brightmeyer made a motion to appoint Kay Love to the Zoning Hearing Board to fill the vacant spot. Councilman Kreider seconded the motion. The motion was unanimously approved.

Office Hours Change Discussion: Assistant Borough Manager Michelle Evans discussed changing the office hours from 7:00am to 4:00pm to 7:00am to 3:30pm. This change was requested to go along with the security issue. Public works leave at 3:30pm and this leaves the other employees in the office here alone. Council asked the administrative staff to get more data on the number of calls and walk in traffic, so that a more informed decision can be made. Staff will keep a log and will discuss this request at a later meeting.

Proposed Resolution 2025-04 – Borough Manager/Sec/Treas Appointment:

Councilwoman Hastings made a motion to appoint Michelle Evans as Borough Manager/Sec/Treas effective June 21, 2025. Councilman Braightmeyer seconded the motion. The motion was unanimously approved.

Proposed Resolution 2025-05- Pension Plans Administrator Appointment:

Councilwoman Noel made a motion and Councilman Kreider seconded to appoint Michelle Evans as the pension plans administrator effective June 21, 2025. The motion was unanimously approved.

Reimbursement Approval for Borough Manager- Post Retirement Litigation:

Councilwoman Hastings made a motion and Councilwoman Noel seconded to reimburse Scott Peiffer for any and all costs for his involvement for litigation after his retirement date of June 20, 2025 in the Court of Common Pleas, Lancaster County, Case No. CI-23-07941. The motion was unanimously approved.

Postage Meter: Councilwoman Hastings made a motion and Councilman Braightmeyer seconded to lease a new postage meter at the cost of \$37.00 per month to replace the obsolete meter that we now have. The motion was unanimously approved.

Fire Police Requests: Councilwoman Noel made a motion and Councilman Braightmeyer seconded to approve the following fire police requests: Colerain Township June 28, 2025 Major League Cycling Inc. bike race. Bart Township September 6, 2025 Middle Octorara Scottish Festival. The motion was unanimously approved.

LTAP visit: Borough Manager Scott Peiffer reported that LTAP came down to go over Stop signs on Fritz Avenue and a crosswalk at the US Post office. We are waiting on reports from LTAP about both of these concerns.

FINANCIAL REPORTS AND MONTHLY BILLS – May 31, 2025: Council received the financial report and the bills for May 2025. It was moved by Councilman Braightmeyer and seconded by Councilman Kreider that the financial report be received and the monthly bills for May in the amount of \$381,684.61 be ratified. The motion passed unanimously.

POLICE DEPARTMENT REPORT: Chief Stone reviewed the May police activity report.

ZONING OFFICER REPORT: Council accepted the May report as submitted.

QUARRYVILLE BOROUGH AUTHORITY: The May 21, 2025 meeting was cancelled.

PLANNING COMMISSION: Diane Hasting reported that the Planning Commission is working on simplifying zoning per County guidelines. The May 19, 2025 meeting minutes were accepted as submitted.

STREETS/INFRASTRUCTURE/PARKS COMMITTEE: The May 13, 2025 meeting was cancelled.

MAYORS REPORT: None

OLD BUSINESS: None

NEW BUSINESS:

Changes to Fulton/PNC Bank Signers-Removal of Current Borough

Manger: A motion was made by Councilwoman Hastings and seconded by Councilwoman Noel to remove Scott Peiffer as a bank signer for Fulton Bank and PNC Bank as of June 21, 2025. The motion was approved.

MOU with Eden Twp. for Police Coverage at Bushong Trail Head:

Councilwoman Noel reported that the Police Committee met to discuss the MOU with Eden Twp. for police coverage at the Bushong Trail head. Councilwoman Noel stated that the contract will be tabled to allow time to address resident's concerns about the contract, to add correct wording, and to have our solicitor make recommendations.

PUBLIC COMMENT: No public comment.

ADJOURNMENT: At 7:50 PM, Council President Kemper called for a motion to adjourn. It was moved by Councilwoman Hastings and seconded by Councilman Brightmeyer that the meeting be adjourned. The motion to adjourn was unanimously approved.

Respectfully submitted,

Michelle Evans
Assistant Borough Manager