

BOROUGH OF QUARRYVILLE – COUNCIL MINUTES

REGULAR MEETING –July 13, 2026

Borough Council held its Regular Meeting on the above date at 7:00 PM at the Municipal Building. Council President Brian Braightmeyer called the meeting to order with the following persons present: Council Members, Susan Noel, Devin Groff, Diane Hastings, James Kreider and Joy Kemper. JCP Parker Boos, Borough Manager Michelle Evans, Mayor Stella McComsey, and Director of Public Safety John Slauch were also in attendance. Councilwoman Lydia Walton was absent.

Lancaster EMS: Robert May from Lancaster EMS presented general information about the creating of Lancaster EMS and how it is working today. He gave Council statistics of call volume in the Borough.

Public Comment: No public comment.

APPROVAL OF MINUTES – June 1, 2026 COUNCIL REGULAR MEETING: It was moved by Councilwoman Kemper and seconded by Councilman Groff that the minutes of the June 1, 2026 Council Regular Meeting be approved. The motion passed unanimously.

APPROVAL OF MINUTES – JUNE 8, 2026 COUNCIL WORK SESSION MEETING: It was moved by Councilwoman Hastings and seconded by Councilwoman Noel that the minutes of the June 8, 2026 Council Work Session Meeting be approved. The motion passed unanimously.

APPROVAL OF MINUTES – JUNE 22, 2026 COUNCIL SPECIAL MEETING: It was moved by Councilwoman Kemper and seconded by Councilwoman Hastings that the minutes of the June 22, 2026 Council Special Meeting be approved. The motion passed unanimously.

MANAGER'S REPORT:

GMS Monthly Report: Informational report from GMS for Council.

Spring Fling Update: Borough Manager Evans reported that the community yard sales and car cruise were a success this year. She received several emails and calls stating that it was well attended and that the food trucks did well. The car cruise collected \$513.00 in donations for the upkeep of Memorial Park.

Trash Hauler Information: Borough Manager Evans reported that from her research findings with LCSWMA, and Christiana Borough she recommends

not enforcing a Borough wide Trash hauler. Stating that costs for computer software for billing, tipping fees and possible hiring of a third person makes this not feasible. Council thanked her for the research.

Quickbooks savings: Borough Manager Evans reported that Administrative Assistant Kelly Wyatt saved approximately \$800 on the annual Quickbooks renewal. This had been set up wrong in the past and Kelly caught the mistake and fixed it.

RTK Update: Borough Manager Evans will be implementing a new report for Council and the public to record RTKL requests. For the year January - June 2026 the Borough has gotten the following: 52 RTKL requests. 11 from agencies, 3 from a resident, 1 from a business, 1 from an individual outside the Borough, 36 from a resident. Costing the Borough \$5,252.05 in attorney and personnel costs. Evans reported that there are 4 appeals with the OOR Board. Councilwoman Kemper made a motion and Councilwoman Hastings seconded to approve mediation for the RTK appeals. The motion was unanimously approved.

Award of Equipment Rental Bid: Councilwoman Hastings made a motion and Devin Groff seconded to give conditional approval of the equipment rental bid to Long's Asphalt after clarification of the exact meaning of the bid documents. The motion was unanimously approved.

2027 Budget Prep: Borough Manager Evans reported to Council that she has started working on the budget. Evans asked Council to consider the following for the next meeting: Townsedge Police services contract, wage percentage increase, defined benefit plan and donations to local emergency service providers.

Fire Police Request: Councilwoman Kemper made a motion and Councilman Kreider seconded to approve the fire police request from East Drumore Township for the C.R. Lapp's Car Cruise on September 13, 2026. The motion was unanimously approved.

ELGT Connector Phase 2 Bid Award: Councilwoman Noel made a motion and Councilman Groff seconded to award SLC Excavating LLC the ELGT Connector Phase 2 project work in the amount of \$202,968.05. The motion was unanimously approved.

Purchase Order Implementation: Borough Manager Evans reported to Council that she is working on a purchase order implementation system

per the Auditors request. Councilwoman Hastings made a motion and Councilman Kreider seconded to approve the office staff to receive training in Quickbooks for Purchase orders. The motion was unanimously approved.

ESM (Environmentally Sensitive Maintenance) Certification Approval:

Councilman Groff made a motion and Councilman Kreider seconded to approve Michelle Evans taking the ESM course in York County on August 19th and August 20th, 2026. The motion was unanimously approved. This training will allow the Borough to apply for low volume grants in 2027. This course is at no cost to the Borough.

Weed Spraying License: Councilwoman Noel made a motion and Councilwoman Kemper seconded to approve Brian Wilkin to take the weed spraying license course. The motion was unanimously approved.

FINANCIAL REPORTS AND MONTHLY BILLS – June 30, 2026: Council received the financial report and the bills for June 2026. It was moved by Councilman Groff and seconded by Councilwoman Hastings that the financial report be received and the monthly bills for June in the amount of \$118,236.63 be ratified. The motion passed unanimously.

POLICE DEPARTMENT REPORT: No report.

ZONING OFFICER REPORT: Council accepted the June report as submitted.

QUARRYVILLE BOROUGH AUTHORITY: The June 16, 2026 meeting minutes were reviewed by Council.

PLANNING COMMISSION: The June 15, 2026 meeting was cancelled.

STREETS/INFRASTRUCTURE/PARKS COMMITTEE: The June 9, 2026 meeting minutes were reviewed by Council.

SERVICES, AGREEMENTS AND PERSONNEL COMMITTEE: The June 11, 2026 meeting was cancelled.

- a. **Defined Contribution Plan Update:** Sap Committee Chair Susan Noel reported that the Defined Contribution Plan is moving forward. R. J. Hall will follow up with the Borough Manager.

OLD BUSINESS: None

NEW BUSINESS:

Police Committee Revision: Joy Kemper will be moving from the Chair of the Police Committee to a member of the Police Committee. Susan Noel will be taking over as the Chairperson of the Police Committee.

PUBLIC COMMENT: Frank James Stack III, 126 E. State Street, made a comment about the number of RTKL requests allowed and that there will be more RTKL requests coming. He also asked Council to listen to the community about the trash hauler suggestion.

Councilman James Kreider stated that he had received complaints on the fireworks that were put off by residents in the community. Borough Manager Evans will email a copy of the fireworks ordinance to Council. This ordinance can also be found on our website www.quarryvilleborough.com.

Director of Public Safety, John Slauch, stated that a resident was cited for setting off fireworks in the Borough.

Executive Session – Personnel Matters- Police Contract: Councilwoman Kemper made a motion to leave Regular Session and move into Executive Session for personnel matters at 7:55pm. Councilwoman Hastings seconded. The motion was unanimously approved.

Councilwoman Noel made a motion to leave Executive Session and enter into Regular Session at 8:20pm. Councilwoman Kemper seconded. The motion was unanimously approved.

Councilwoman Noel made a motion and Councilwoman Kemper seconded to approve the police chief contract pending insurance coverage from Police Chief candidate. The motion was unanimously approved.

Councilwoman Noel made a motion and Councilwoman Kemper seconded to offer the Police Chief position to Brad Shenk pending his acceptance of the Police Chief contract. The motion was unanimously approved.

ADJOURNMENT: At 8:35 PM, Council President Braightmeyer called for a motion to adjourn. It was moved by Councilwoman Noel and seconded by Councilman Groff that the meeting be adjourned. The motion to adjourn was unanimously approved.

Respectfully submitted,

Michelle Evans
Borough Manager