

## **BOROUGH OF QUARRYVILLE – COUNCIL MINUTES**

### **REORGANIZATION & REGULAR MEETING – JANUARY 2, 2024**

Borough Council held its Reorganization and Regular Meeting on the above date at 7:00 PM at the Municipal Building. Council appointed Councilwoman Diane Hastings to lead the meeting in Mayor Anthony Cavallaro's absence. Councilwoman Diane Hastings called the meeting to order with the following persons present: Council Members James Kreider, Cheryl Bowman, Gerald Hassel, Susan Noel, Brian Braightmeyer, and Joy Kemper. Borough Manager/Secretary Scott Peiffer and Police Chief Rick Beighley were also present at the meeting. Mayor Cavallaro was absent.

**OATHS OF OFFICE:** Borough Council noted that prior to the meeting District Justice William Mankin II had administered the oath of office to re-elected Council Members Susan Noel, Brian Braightmeyer, James Kreider and Joy Kemper.

**ELECTION – PRESIDENT OF COUNCIL:** Councilwoman Hastings called for nominations for the office of President of Borough Council. Councilwoman Noel nominated Joy Kemper for President of Council. Councilman Hassel seconded the motion. There were no other nominations for the office of President. A vote was taken and Joy Kemper was unanimously elected to that position.

**ELECTION – VICE PRESIDENT OF COUNCIL:** Councilwoman Hastings called for nominations for the office of Vice President of Council. Councilwoman Kemper nominated Susan Noel for the office of Vice President of Council. Councilwoman Bowman seconded the motion. There were no other nominations for the office. A vote was taken and Susan Noel was unanimously elected to the position.

**ELECTION – PRESIDENT PRO TEM:** Councilwoman Hastings opened the floor for nominations for the position of President Pro Tem. Councilman Braightmeyer nominated Councilwoman Diane Hastings for the position. Councilwoman Bowman seconded the motion. There were no other nominations for the office. A vote was taken and Diane Hastings was unanimously elected to the position.

**PASSING OF THE GAVEL:** Following the reorganization of Borough Council, Councilwoman Hastings passed the gavel to President Kemper, who presided over the remainder of the meeting.

**PUBLIC COMMENT:** Gina Caldwell spoke on her prior issues with the Borough Police Department on a traffic stop in September. Mrs. Caldwell also had concerns about her right to public comment as she was asked to sit down prior to the end her allotted speaking time at the December 4, 2023 Regular Council Meeting.

**APPROVAL OF MINUTES – REGULAR MEETING – DECEMBER 4, 2023:** It was moved by Councilman Braightmeyer and seconded by Councilwoman Hastings that the minutes of the December 4, 2023 Regular Meeting be approved and the motion was approved unanimously.

**APPROVAL OF MINUTES – WORK SESSION – DECEMBER 11, 2023:** It was moved by Councilwoman Hastings and seconded by Councilman Kreider that the minutes of the December 11, 2023 Work Session be approved and the motion was approved unanimously.

**BOROUGH MANAGER'S REPORT:**

**Fire Police Request-Borough of Strasburg:** It was moved by Councilman Braightmeyer and seconded by Councilwoman Noel that Quarryville Fire Police can assist in traffic control at the Strasburg Fire Co. mud sale to be held on February 24, 2024. The motion passed unanimously.

**Proposed Ordinance No. 453 - Fireworks:** It was moved by Councilwoman Noel and seconded by Councilwoman Hastings to adopt Ordinance No. 453 which updates the current fireworks ordinance. The motion was unanimously approved.

**Proposed Ordinance #454 - Amendment to Residential Rental Inspection Ordinance:** It was moved by Councilwoman Hastings and seconded by Councilwoman Bowman to adopt Ordinance No. 454, an Ordinance amending the Residential Rental Inspection Ordinance to exclude County owned or federally subsidized housing (HUD) since they are inspected by HUD guidelines. The motion was unanimously approved.

**Proposed Resolution No. 2024-01-Appointment of Independent Auditor:** A motion to appoint White-Rudy LLC as the Borough's independent auditor was made by Councilwoman Hastings and seconded by Councilwoman Noel. The motion passed unanimously

**2024 Mileage Reimbursement Rate:** The Manager reported that the Internal Revenue Service has set the 2024 mileage reimbursement rate at \$0.67 per mile. The Borough has historically followed the IRS established rate. It was moved by Councilman Brightmeyer and seconded by Councilman Kreider that the Borough set its 2024 mileage reimbursement rate at \$0.67 per mile (same as the IRS rate) and the vote was taken. The motion was unanimously approved.

**Appointment of Borough Engineer:** A motion to appoint ELA Group as the Borough's engineer for 2024 was made by Councilman Brightmeyer and seconded by Councilman Kreider. The motion was unanimously approved.

**Council Committees & Liaisons:** Borough Council President Joy Kemper discussed the composition of various Committees for 2024 and set the following committees and committee members:

Streets/Infrastructure/Parks

Jim Kreider  
Brian Brightmeyer  
Cheryl Bowman  
Bill Lamparter  
Scott Peiffer

Police Committee

Rick Beighley  
Anthony Cavallaro, Mayor  
Joy Kemper  
Susan Noel  
Gerald Hassel

Personnel & Insurance Committee

Joy Kemper  
Scott Peiffer  
Bill Lamparter  
Diane Hastings

Fire Company Liaison – Mike Sullenberger

Library Liaison – Diane Hastings

SLCIMC Representative – Scott Peiffer

SECA Liaison – Susan Noel

Wellhead Protection Plan Steering Committee

Joy Kemper  
Bill Lamparter  
Ron Munro

**PA Municipal Retirement System (PMRS) Plan Amendment:** A plan amendment document is required by PMRS in order to waive police officer contributions to the PMRS pension system. It is required in addition to the resolution that was passed at the December meeting. A motion to adopt the plan amendment waiving officer contributions was made by Councilwoman Hastings and seconded by Councilwoman Noel. The motion passed unanimously.

**Resolution 2024-02 – Public Comment Policy:** It was moved by Councilwoman Noel and seconded by Councilman Braightmeyer to approve Resolution 2024-02, which outlines rules for public comment such as time limits, residency, etc. The motion was unanimously approved.

**FINANCIAL REPORT AND MONTHLY BILLS – DECEMBER 31, 2023:** Council received the financial report and bills for December 2023. It was moved by Councilwoman Hastings and seconded by Councilwoman Bowman that the financial report be received and the monthly bills for December in the amount of \$170,466.40 be ratified and the motion was unanimously approved.

**POLICE DEPARTMENT REPORT:** Chief Rick Beighley reviewed the Police Department monthly report for December. After a brief discussion on police reports, Councilman Braightmeyer made a motion to have Chief Beighley distribute quarterly activity reports on the Townsedge property to East Drumore Township supervisors and Townsedge Associates. Councilman Kreider seconded the motion. The motion passed unanimously.

**ZONING OFFICER REPORT:** Council accepted the Zoning Officer report submitted by Solanco Engineering for December 2023.

**QUARRYVILLE BOROUGH AUTHORITY:** The December 19, 2023 meeting minutes were reviewed.

**PLANNING COMMISSION:** The December 18, 2023 meeting was cancelled.

**STREETS/INFRASTRUCTURE/PARKS COMMITTEE:** The December 12, 2023 meeting was cancelled.

**OLD BUSINESS:** None

**NEW BUSINESS:** Borough resident Ken Yost thanked Borough employees and elected officials for all their hard work and dedication and encouraged them to continue to work together to serve the community. Mr. Yost reminded Council that as the Borough grows the need for services will grow as well.

**ADJOURNMENT:** At 7:37 PM, Council President Kemper called for a motion to adjourn. Councilwoman Hastings offered that motion and it was seconded by Councilwoman Bowman. The motion passed unanimously.

Respectfully submitted,

Scott Peiffer  
Borough Manager/Secretary