

BOROUGH OF QUARRYVILLE – COUNCIL MINUTES

REGULAR MEETING – DECEMBER 5, 2022

Borough Council held its Regular Meeting on the above date at 7:00 PM at the Municipal Building. Council President Joy Kemper called the meeting to order with the following persons present: Council Members Jim Kreider, Cheryl Bowman, Brian Braightmeyer and Susan Noel. Mayor Anthony Cavallaro, Chief Rick Beighley and Borough Manager Scott Peiffer were also in attendance. Councilwoman Diane Hastings and Councilman Gerald Hassel were absent.

PUBLIC HEARING - FRITZ AVENUE STREET OPENING: Claudia Shank, representing Mark Will Partnership, gave a brief background on the project. Her briefing included laws regarding opening up a street after 21 years and the provisions of the Borough Code to accomplish the opening.

The following members of the public asked questions regarding the project:

Barry and Brenda Bard, 341 W. Fritz Avenue
Toby and Gene Cullen, 337 W. Fritz Avenue

Questions included responsibilities of current homeowners to pay for sidewalk/curb installation and driveway repair, timeline of construction, ownership of Right of Way and stormwater management responsibility. Council and developer representatives answered questions as follows: The developer will pay for all curb/sidewalk installation and be responsible for driveway repair and grading. The construction timeline would be developed after plan approval. The developer will comply with all stormwater laws and have a recorded stormwater management plan.

The Cullen's questioned the cost of sewer installation since they will be required to hook up to the system after the mains are in place. There was no clear answer to the question.

Council members questioned the communication between the homeowners and the developer. They encouraged continued dialogue to resolve any issues. A motion to adopt Ordinance No. 450, authorizing opening of Fritz Avenue between Smith Drive and Chestnut Street, was made by Councilwoman Noel and seconded by Councilwoman Bowman. The motion passed unanimously.

PUBLIC COMMENT: None

APPROVAL OF MINUTES – NOVEMBER 11, 2022 REGULAR MEETING: It was moved by Councilwoman Noel and seconded by Councilwoman Bowman that the minutes of the November 11, 2022 Regular Meeting be approved. The motion passed unanimously.

MANAGER'S REPORT:

Employee Christmas Gift Cards: A motion to give \$75.00 Good's Store Gift Cards to fulltime and parttime employees was made by Councilman Brightmeyer and seconded by Councilwoman Bowman. The motion was unanimously approved.

Proposed 2023 Meeting Schedule: A motion to approve the 2023 Meeting Schedule for advertising was made by Councilman Brightmeyer and seconded by Councilman Kreider. The motion passed unanimously.

Resolution 2022-16: A motion to pass Resolution 2022-16, approving the appointments and reappointments for 2023 for the Planning Commission, Zoning Hearing Board, Vacancy Board, Civil Service Commission and Borough Authority was made by Councilman Brightmeyer and seconded by Councilman Kreider. The motion passed unanimously.

Resolution 2022-17-2023 Tax Levy: A motion to pass Resolution 2022-17, setting the 2023 real estate tax rate at the current 4.88 mills was made by Councilwoman Noel and seconded by Councilman Kreider. The motion passed unanimously.

Christmas Tree Recycling: Christmas Tree recycling will take place 12/26/22-1/31/23 at the SECA pool parking area. Eden Township will assist in the program by providing a chipper and labor.

Resolution 2022-18: A motion to pass Resolution 2022-18, waiving police contributions to the pension plan for 2023, was made by Councilman Brightmeyer and seconded by Councilwoman Bowman. The motion passed unanimously.

Resolution 2022-19: A motion to pass Resolution 2022-19, appointing Trout CPA as the Borough's Independent Auditor for 2023 was made by Councilwoman Noel and seconded by Councilwoman Bowman. The motion passed unanimously.

2023 Final Budget: A motion to approve the 2023 budget as advertised was made by Councilwoman Bowman and seconded by Councilwoman Noel. The motion passed unanimously.

Welcome Sign Lease Approval: A motion to sign the proposed lease for the East State Street property on which the new "Welcome to Quarryville" sign will be placed was made by Councilman Brightmeyer and seconded by Councilman Kreider. The motion passed unanimously.

PNC Bank Rewards Card, Positive Pay Program and Check Signer Authorization: A motion to add Positive Pay check review system, Apply for PNC Rewards Card Program and authorizing the following as signers on all PNC accounts: President of Council Joy Kemper, Vice-President of Council Susan Noel and Borough Manager Scott Peiffer, was made by Councilwoman Noel and seconded by Councilman Kreider. The motion passed unanimously.

Fire Police Request: A motion to grant the use of Fire Police to assist in traffic control for Wreaths Across America to be held at the Quarryville Cemetery in East Drumore Township on December 17, 2022, was made by Councilman Braightmeyer and seconded by Councilwoman Bowman. The motion passed unanimously.

FINANCIAL REPORTS AND MONTHLY BILLS – NOVEMBER 30, 2022: Council received the financial report and the bills for November 2022. It was moved by Councilwoman Bowman and seconded by Councilman Kreider that the financial report be received and the monthly bills for November in the amount of \$110,587.97 be ratified. The motion was approved.

POLICE DEPARTMENT REPORT: Council received the Police Department Report of Calls for Service for November, 2022. Chief Beighley gave an updated timeline for the hiring of a fulltime police officer including the Civil Service Commission requirements. Councilwoman Noel raised the issue of officer accessibility at the municipal building during normal business hours. Chief Beighley explained the current system of officer contact through the use of the Lancaster County non-emergency dispatcher to field and assess calls.

ZONING OFFICER REPORT: Council accepted the November report as submitted.

QUARRYVILLE BOROUGH AUTHORITY: The November 15, 2022 meeting minutes were reviewed by Council.

PLANNING COMMISSION: The November 21, 2022 Planning Commission meeting minutes were reviewed by Council. The Manager reminded Council of the upcoming projects that they will be asked to approve. They include adopting the new Regional Comprehensive Plan, approval for the Smith Drive Subdivision, and approval of the Fritz Avenue Subdivision.

STREETS/INFRASTRUCTURE/PARKS COMMITTEE: The November 9, 2022 meeting minutes were reviewed by Council. Councilwoman Bowman updated Council on the proposed camera security system for Huffnagle Park. The Manager will get costs for internet service to the utility building and have a proposal for Streets/Infrastructure/Parks Committee to recommend at a future meeting.

MAYORS REPORT: The mayor reported on the Police Foundation Tree at Clipper Stadium that is free to view. The mayor also reminded Council of the upcoming Christmas in Q-ville event on Saturday, December 10 from 2PM-7PM.

OLD BUSINESS: None

NEW BUSINESS: The Manager reported the Borough has received a grant from America Walks for \$1,500.00 to develop a safe walking route through the Borough. The grant will cover the costs of developing a brochure as well as signage for the route.

Councilman Braightmeyer raised the issue of Fire Police request approvals by Council. Discussion was held on the matter and the Manager will relay information from the Solicitor for Council to review before making a decision.

PUBLIC COMMENT: None

ADJOURNMENT: At 8:40 PM, Council President Kemper called for a motion to adjourn. It was moved by Councilwoman Bowman and seconded by Councilman Kreider that the meeting be adjourned. The motion to adjourn was unanimously approved.

Respectfully submitted,

Scott Peiffer
Borough Manager