

## **BOROUGH OF QUARRYVILLE – COUNCIL MINUTES**

### **REGULAR MEETING – DECEMBER 4, 2023**

Borough Council held its Regular Meeting on the above date at 7:00 PM at the Municipal Building. Council President Joy Kemper called the meeting to order with the following persons present: Council Members Susan Noel, Cheryl Bowman, Brian Braightmeyer, James Kreider, Diane Hastings and Gerald Hassel. Mayor Anthony Cavallaro, Chief Rick Beighley and Borough Manager Scott Peiffer were also in attendance.

**PUBLIC COMMENT:** Lydia Walton of East State Street addressed Council with a concern on police coverage. She questioned if we are receiving 20 hour police coverage by Borough police. She is concerned for her safety if residents have to rely on State Police coverage as the response time to a call can be longer due to State Police availability and location at the time of the call. Chief Beighley encouraged Ms. Walton to contact his office for an appointment to address her questions and concerns.

Gina Caldwell of Nottingham raised additional concerns of a prior traffic stop and her ability to be able to meet with Chief Beighley regarding those concerns. Chief Beighley responded that he is available by phone, email or visiting the Borough Police Office for an appointment to discuss any issues regarding the traffic stop.

**APPROVAL OF MINUTES – NOVEMBER 6, 2023 REGULAR MEETING:** It was moved by Councilwoman Bowman and seconded by Councilwoman Noel that the minutes of the November 6, 2023 Regular Meeting be approved with a correction in the first public comment section regarding the spelling of Borough resident Mr. Castano of 3315 Warner Ave. The motion passed with Councilwoman Hastings abstaining due to absence.

#### **MANAGER'S REPORT:**

##### **Fireworks Ordinance & Residential Rental Ordinance Amendment**

**Proposal:** A motion to move forward with advertising the Fireworks Ordinance and amendments to the Residential Rental Inspection Ordinance was made by Councilwoman Noel and seconded by Councilwoman Bowman. The motion passed unanimously.

**Employee Gift Cards:** A motion to purchase \$75.00 Good's Store gift cards for all borough employees was made by Councilwoman Noel and seconded by Councilwoman Hastings. The motion passed unanimously.

**2024 Proposed Meeting Schedule Approval:** A motion to approve the 2024 meeting calendar for advertising was made by Councilwoman Hastings and seconded by Councilman Braightmeyer. The motion passed unanimously.

**Proposed Resolution 2023-17 Real Estate Tax Levy:** A motion to adopt Resolution 2023-17 setting the 2024 the real estate tax rate at the current 4.88 mills was made by Councilwoman Bowman and seconded by Councilman Kreider. The motion passed unanimously.

**Proposed Resolution 2023-18 Appointments and Reappointments:** A motion to adopt Resolution 2023-18 for the following appointments and reappointments to the following boards and commissions: Diane Hastings and Jeff Minnich to the Planning Commission (4-year term), Roger Smith to the Vacancy Board (1-year term), Donald Evans to the Borough Authority (5-year term). Appointments include Sam Shumaker (prior alternate) to the Zoning Hearing Board (3-year term) and Andrew Albright as an alternate to the Zoning Hearing Board to serve the remaining term of Sam Shumaker which would end in 2025.

**Proposed Resolution 2023-19 Waiving Police Officer Pension Contributions for 2024:** A motion to adopt Resolution 2023-19 waiving police officer contributions to the PMRS Police Pension System was made by Councilwoman Noel and seconded by Councilman Braightmeyer. The motion passed unanimously.

**Final 2024 Budget Approval:** A motion to adopt the proposed 2024 budget was made by Councilwoman Hastings and seconded by Councilwoman Bowman. The motion passed unanimously.

**Christmas Tree Recycling:** The Christmas tree recycling program will take place again this year with the help of Eden Township and space for drop off provided by SECA.

**Rental Storage Area Approval:** After a brief discussion, a motion to approve utilizing year-round storage at the Quarryville Presbyterian Retirement Community's farm property on Robert Fulton Highway at a rate of \$150.00 per month was made by Councilwoman Hastings and seconded by Councilman Braightmeyer. The motion passed unanimously.

**Project Update - West End Intersection, Fourth/Church Signal Upgrade:** The Borough Manager updated Council on the timeline for grant award, bidding and awarding the West End Intersection Project. We may prepare bids and advertise but hold off on awarding until the March meeting of the Commonwealth Financing Authority to determine if the Borough would be awarded additional funds for the project. We will also be submitting an application to PennDOT's Green Light Go program for funding technology upgrades to the Fourth/Church Street signal.

**FINANCIAL REPORTS AND MONTHLY BILLS – NOVEMBER 30, 2023:** Council received the financial report and the bills for November 2023. It was moved by Councilman Braightmeyer and seconded by Councilman Kreider that the

financial report be received and the monthly bills for November in the amount of \$115,458.56 be ratified. The motion was approved.

**POLICE DEPARTMENT REPORT:** Council received the Police Department Report of Calls for Service for November 2023. Chief Beighley led a discussion on the possible purchase of a scheduling software system for the department. Chief Beighley advised Council of a cost increase if we wait until 2024 to order the software. After discussion on funding from the remaining budget funds, Council decided to table the proposal until further budget information was available regarding remaining funds from the 2023 budget.

**ZONING OFFICER REPORT:** Council accepted the November report as submitted.

**QUARRYVILLE BOROUGH AUTHORITY:** The November 21, 2023 Regular Meeting minutes were reviewed by Council.

**PLANNING COMMISSION:** The November 20, 2023 Planning Commission meeting was cancelled.

**STREETS/INFRASTRUCTURE/PARKS COMMITTEE:** The November 14, 2023 meeting minutes were reviewed by Council.

**MAYORS REPORT:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** By letter dated December 2, 2023, William Mankin II has submitted his resignation from Quarryville Borough Authority effective December 29, 2023. Mr. Mankin was elected as District Justice and will begin serving in that capacity as of January 1, 2024. A motion to accept the letter of resignation of William Mankin II from Quarryville Borough Authority was made by Councilwoman Hastings and seconded by Councilwoman Bowman. The motion passed unanimously.

**PUBLIC COMMENT:** None

**ADJOURNMENT:** At 7:42 PM, Council President Kemper called for a motion to adjourn. It was moved by Councilwoman Hastings and seconded by Councilman Bowman that the meeting be adjourned. The motion to adjourn was unanimously approved.

Respectfully submitted,

Scott Peiffer  
Borough Manager