

BOROUGH OF QUARRYVILLE – COUNCIL MINUTES

REGULAR MEETING – December 1, 2025

Borough Council held its Regular Meeting on the above date at 7:00 PM at the Municipal Building. Council President Joy Kemper called the meeting to order with the following persons present: Council Members Brian Braightmeyer, Diane Hastings, Cheryl Bowman, Susan Noel, JCP Parker Boos, Public Safety Director John Slauch and Borough Manager Michelle Evans. Council members Jerry Hassel, Jim Kreider and Mayor Anthony Cavallaro were absent.

PUBLIC COMMENT: Councilwoman Bowman stated that she enjoyed her time on council and working with the other Council members.

APPROVAL OF MINUTES – November 3, 2025 COUNCIL REGULAR MEETING: It was moved by Councilwoman Bowman and seconded by Councilwoman Noel that the minutes of the November 3, 2025 Council Regular Meeting be approved. The motion was unanimously approved.

MANAGER'S REPORT:

GMS Report: Informational for Council review.

Police Officer Uniform Allowances: It was moved by Councilwoman Bowman and seconded by Councilman Braightmeyer to change the uniform allowance for Part Time Police Officers as follows: to receive uniform allowances officers must have worked 180 hours in a six (6) month period and turn in receipts for uniform purchases or cleaning to get reimbursed. The new policy will be in effect January 1st 2026, six months from this date is when officers will be eligible to receive reimbursement if all criteria are met. The motion was unanimously approved.

Non-Uniform Uniform Allowances: A motion was made by Councilwoman Bowman and seconded by Councilwoman Noel to change the uniform allowance for Full Time Non-Uniform employees as follows: all Full Time Non-Uniform employees will receive a \$300.00 uniform allowance per year. Receipts for all uniform purchases and/or cleaning will need to be turned into the office for reimbursement. No allowance will be given without receipts. The motion was unanimously approved.

Final Approval of 2026 Meeting Calendar: A motion was made by Councilman Braightmeyer and seconded by Councilwoman Hastings to approve the 2026 meeting calendar. The motion was unanimously approved.

Approval of Final Budget: A motion was made by Councilwoman Hastings and seconded by Councilwoman Bowman to approve the final budget for 2026. The motion was unanimously approved.

Employee Gift Cards: A motion was made by Councilwoman Bowman and seconded by Councilwoman Noel to purchase \$75.00 gift cards for full time employees from Good's Store as a Christmas bonus. The motion was unanimously approved.

Christmas Tree Recycling: A motion was made by Councilwoman Hastings and seconded by Councilman Braightmeyer to offer Christmas tree recycling from December 26, 2025 thru January 31, 2026. The motion was unanimously approved.

Approval of Proposed Resolutuion 2025-09 – Appointments and Reappointments: A motion was made by Councilwoman Noel and seconded by Councilman Braightmeyer to approve Resolution 2025-09 for the following appointments and reappointments: Brian Braightmeyer (Authority), Diane Hastings and Stella McComsey (Planning Commission) and Kay Love (ZHB). The motion was unanimously approved.

Approval of Ordinance 459-Tax Levy increase to 5.13: A motion was made by Councilman Braightmeyer and seconded by Councilwoman Hastings to approve Ordinance 459 to increase the tax levy to 5.13. The motion passed with Councilwoman Bowman objecting.

Approval of SIP recommendation State and Lime Street: A motion was made by Councilwoman Noel and seconded by Councilwoman Bowman to approve the State and Lime Street design improvements at an estimated cost of \$30,000. The motion was unanimously approved.

Approval of SIP recommendation for Truck Restriction study on 4th Street: A motion was made by Councilwoman Bowman and seconded by Councilwoman Hastings to approve the engineering cost of \$2,200.00 to do a truck restriction study on 4th Street. The motion was unanimously approved.

Council decision on LNP subscription: It was moved by Councilman Braightmeyer and seconded by Councilwoman Bowman to not renew the newspaper subscription with Lancaster Newspapers. The motion was unanimously approved.

Employee Manual-FMLA: It was moved by Councilwoman Bowman and seconded by Councilwoman Noel to remove all references to FMLA in the employee manual. The Borough is not required to give FMLA because we have less than 50 employees. The motion was unanimously approved.

FINANCIAL REPORTS AND MONTHLY BILLS – November 30, 2025: Council received the financial report and the bills for November 2025. It was moved by

Councilwoman Hastings and seconded by Councilman Brightmeyer that the financial report be received and the monthly bills for November in the amount of \$405,900.64 be ratified. The motion passed unanimously.

POLICE DEPARTMENT REPORT: John Slauch, Director of Public Safety, reported the police calls for the month of October and November.

ZONING OFFICER REPORT: Council accepted the November report as submitted.

QUARRYVILLE BOROUGH AUTHORITY: Council accepted the November 18, 2025 minutes as written.

PLANNING COMMISSION: Council accepted the November 17, 2025 minutes as written.

STREETS/INFRASTRUCTURE/PARKS COMMITTEE: Council accepted the November 11, 2025 minutes as written.

MAYORS REPORT: None

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: Resident Jim Stack of Geiger Avenue, thanked Cheryl Bowman for her 4 years of service on the Borough. Jim also stated that the new street sign on his street say Geiger Alley but he says it should be Geiger Avenue. Borough Manager Michelle Evans have Bill Lamparter look into this. Jim Stack also asked about having some form of speed deterrent on State Street. Resident Randall Weaver of Fourth Street, asked questions about the intersection of State Street and Lime Street. Resident Jess Crotti, North Church Street, talked about four wheelers driving on her road and cars speeding.

Executive Session: A motion was made at 7:55pm by Councilwoman Bowman and seconded by Councilwoman Noel to go into executive session to discuss personnel matters. The motion was unanimously approved. A motion was made by Councilwoman Hastings and seconded by Councilwoman Bowman to enter back into regular session at 9:05pm. The motion was unanimously approved.

Approval of Borough Manager Contract: A motion was made by Councilwoman Hastings and seconded by Councilwoman Noel to approve the 2026 Borough Manager Contract. The motion was unanimously approved.

Approval of Director of Public Safety Contract: A motion was made by Councilwoman Hastings and seconded by Councilman Braightmeyer to approve the 2026 Director of Public Safety Contract. The motion was unanimously approved.

Removal of Part time officer: A motion was made by Councilwoman Bowman and seconded by Councilwoman Hastings to remove Part time Officer Rich Buck. The motion was unanimously approved.

FMLA request: A motion was made by Councilwoman Noel and seconded by Councilwoman Bowman to approve the FMLA request submitted by Officer Matt Diemedio, with a return date of February 28, 2026. The motion was unanimously approved.

ADJOURNMENT: At 9:09 PM, Council President Kemper called for a motion to adjourn. It was moved by Councilman Braightmeyer and seconded by Councilwoman Bowman that the meeting be adjourned. The motion to adjourn was unanimously approved.

Respectfully submitted,

Michelle Evans
Borough Manager