

BOROUGH OF QUARRYVILLE – COUNCIL MINUTES

REGULAR MEETING – AUGUST 5, 2024

Borough Council held its Regular Meeting on the above date at 7:00 PM at the Municipal Building. Council President Joy Kemper called the meeting to order with the following persons present: Council Members Susan Noel, Brian Braightmeyer, James Kreider, Cheryl Bowman, Gerald Hassel and Diane Hastings. Mayor Anthony Cavallaro and Borough Manager Scott Peiffer were also in attendance. Police Chief Erick Stone was not in attendance.

PUBLIC COMMENT: Michael Sullenberger gave a Fire Department update on number of calls and fundraising results. Mr. Sullenberger attended the June Solanco Public Safety Committee meeting held at the Quarryville fire Department.

APPROVAL OF MINUTES – JULY 8, 2024 COUNCIL WORK SESSION: It was moved by Councilman Braightmeyer and seconded by Councilwoman Noel that the minutes of the July 8, 2024 Council Work Session be approved. The motion passed unanimously.

MANAGER'S REPORT:

Proposed Resolution 2024-07- Short Term Rental Fees: A motion to adopt Resolution 2024-07 establishing short term rental inspection and registration fees was made by Councilwoman Hastings and seconded by Councilwoman Bowman. The motion passed unanimously.

Police and Fire Police Assistance Request - Lapp's Cruise In' Day: A motion to allow Fire Police and Police assistance for traffic control for their event to be held on September 8, 2024 was made by Councilwoman Noel and seconded by Councilman Kreider. The motion passed unanimously.

Borough Event Approval - Fall Fox Find: A motion to approve the Fall Fox Find Scavenger Hunt as a Borough event was made by Councilwoman Bowman and seconded by Councilwoman Noel. The motion passed unanimously.

Borough in Bloom Program: The Manager presented a program for beautification of the first block of East State Street by utilizing planters and bed spaces for seasonal flower plantings sponsored by groups/individuals/businesses. Initial costs of containers would be provided by small grant opportunities. After discussion, a motion to move forward with grant applications for funding the project was made by Councilwoman Hastings and seconded by Councilwoman Bowman. The motion passed unanimously.

Hidden Valley Development Line of Credit Reduction Request #6: A motion to approve Hidden Valley line of credit reduction request #6 in the amount of \$234,807.00 was made by Councilwoman Noel and seconded by Councilman Kreider. The motion passed with Councilman Braightmeyer abstaining.

Sign Permit Fee Waiver Request: A request to waive the sign permit fee in the amount of \$50.00 for the installation of signs by the Southern End Community

Association in their park was made by Councilwoman Bowman and seconded by Councilman Hassel. The motion passed with Councilwoman Noel abstaining.

Fire Police Request - Solid Rock 5k: Borough Manager Peiffer reported that he had granted permission for fire police assistance for the Solid Rock 5k which was held on August 3, 2024.

Good's Store Line of Credit Release – Final: A motion to grant the final reduction in the amount of \$3,000.00 and authorize the release of the line of credit for the Good's Store Parking Lot Project was made by Councilwoman Noel and seconded by Councilman Hassel. The motion passed unanimously.

FINANCIAL REPORTS AND MONTHLY BILLS – JULY 31, 2024: Council received the financial report and the bills for July 2024. It was moved by Councilwoman Hastings and seconded by Councilman Hassel that the financial report be received and the monthly bills for July in the amount of \$238,017.44 be ratified. The motion was approved with Councilwoman Noel abstaining.

POLICE DEPARTMENT REPORT: Officer Thompson gave the activity report for July, highlighting some of the calls for the month.

ZONING OFFICER REPORT: Council accepted the July report as submitted.

QUARRYVILLE BOROUGH AUTHORITY: The July 23, 2024 Regular Meeting minutes were reviewed by Council. Councilman Braightmeyer reported that the renovation of the standpipe has been awarded to a Costars contractor.

PLANNING COMMISSION: The July 15, 2024 Regular Meeting were reviewed by Council.

STREETS/INFRASTRUCTURE/PARKS COMMITTEE: The July 9, 2024 meeting minutes were reviewed by Council.

MAYORS REPORT: None

OLD BUSINESS: Councilwoman Noel questioned the commitment of ARPA funds received by the Borough. The Manager explained that he has reported all ARPA funds as lost revenue replacement but we are keeping a spreadsheet of what we have done with the funds.

NEW BUSINESS: The Borough Manager announced that the Borough has been awarded \$77,447.20 in PennDOT Green Light GO funds for technology upgrades to the traffic signal at the intersection of Fourth Street and Church Street. The project should be completed by fall of 2025.

Police Chief Contract Approval: After discussion, a motion to offer Erick Stone a 2-year employment contract as written with current pay rate effective from date of signing was made by Councilman Braightmeyer and seconded by Councilman Hassel. The motion passed with opposed votes cast by Councilwoman Noel and Councilwoman Bowman.

Borough Manager Transition Plan: After discussion, a motion was made by Councilwoman Hastings to appoint Michelle Evans Assistant Borough Secretary/Treasurer effective January 1, 2025, as a fulltime employee working a minimum of 35 hours per week, to be mentored by the current Borough Manager for the calendar year 2025, with 6, 9, and 12-month reviews by the Borough Personnel Committee, and with the option of being appointed Borough Manager. The motion was seconded by Councilwoman Bowman and unanimously approved.

PUBLIC COMMENT: Borough resident Michael Sullenberger encouraged Council to increase funding for the Quarryville Fire Department in 2025.

Borough resident Stella McComsey thanked Council for the appointment of Chief Stone and also expressed support for the proposed Borough in Bloom Program.

Councilman Kreider questioned where we are with evaluating the air conditioning system. The Manager responded that we have 2 quotes and are awaiting a third quote before presenting the installation of a ductless system in the break room and maintenance superintendent's office.

Resident Devon Groff commented on the Green Light Go award and encouraged the Manager to check with PennDOT prior to placement of planting containers on the sidewalks on State Street.

ADJOURNMENT: At 8:17 PM, Council President Kemper called for a motion to adjourn. It was moved by Councilwoman Hastings and seconded by Councilman Braightmeyer that the meeting be adjourned. The motion to adjourn was unanimously approved.

Respectfully submitted,

Scott Peiffer
Borough Manager