

# QUARRYVILLE BOROUGH AUTHORITY

## OCTOBER 15, 2019

The Authority held its regular monthly meeting at the Municipal Building. Chairman John Chase called the meeting to order at 7:45 with the following persons present: Authority members John Chase, Donald Evans and Craig Ausel. Borough Manager Ken Work, Maintenance Superintendent Bill Lamparter, Chief Operator Clint Herr, and Administrative Assistant Judy Aspril were also present.

**Public Comment:** No comments were made.

**Approval of Minutes:** It was moved by John Chase and seconded by Don Evans that the minutes of the September 17, 2019 Authority meeting be approved as written. The motion was unanimously approved.

**Financial Report and Monthly Bills:** The Authority reviewed the September 30, 2019 financial report and the bills for the month of September. It was moved by Craig Ausel and seconded by Don Evans to approve the September 30, 2019 financial report and the September bills in the amount of \$211,382.95. The motion was unanimously approved.

**Engineers Report:** No report.

**Chief Operator Report:** The Waste Water Treatment Plant has achieved its annual Chesapeake Bay nutrient monitoring limits again for the 2019 water year that runs from October 1<sup>st</sup> to September 30<sup>th</sup>.

### **Old Business/New Business:**

**Water Rate Increase:** After review of the ARRO rate plan worksheet dated August 23, 2018, it was moved by Craig Ausel and seconded by John Chase to proceed with the proposed 2020 water rate increase to \$11.00 per 1,000 with a minimum of \$88.00 up to 8,000 gallons per quarter and the motion was unanimously approved. A Resolution will be prepared for approval at the November 2019 meeting.

**Proposed 2020 Authority Budget:** Authority Members received the proposed 2020 Authority Budget documents to review for approval at the November 2019 meeting.

**Rhoads Energy Final Land Development Plan Review:** Rhoads Energy is proposing to construct a garage and storage area on their property at 223 East State Street. By letter dated September 27, 2019, ARRO Consulting offers the following comments in regard to the water and sanitary sewer improvements:

1. Sheet 1 – The plan should provide a signature block for the Authority. This will ensure that all parties have reviewed and approved the plan prior to recording and construction.

2. Sheet 1 – The PA One Call should include the serial number of the One Call notification that was placed prior to recording and construction. This notification should be less than one year prior to the date of the plan.

3. Sheet 1 – The plan does not indicate the planned increased water and sanitary sewer usage in the new facility. This should be part of the plan to ensure the Authority has the ability to serve the new building.

4. Sheet 1 – The plan doesn't include any notes concerning the water and sanitary sewer utilities. There should be information concerning the installation requirements, notification responsibilities, contact information, standards and specifications that need to be followed, etc. These items should be addressed prior to approval of the plan.

5. Sheet 2 – The plan doesn't show the location, size, or composite of the existing water or sanitary sewer facilities. These should be shown on the plan to ensure the new construction doesn't interfere with the existing facilities or the overall length of the proposed laterals meets the Authority's specifications.

6. Sheet 4 – The plan indicates an extension of the existing water and sanitary sewer service lateral to the proposed building. The plan should include the composite of these facilities prior to plan approval to ensure they comply with the Authority's specifications.

7. Sheet 4 – The plan should include profile views of the water and sanitary sewer laterals to ensure proper depths are achieved to comply with the Authority's specifications.

8. Sheet 4 – Maximum spacing for sanitary sewer cleanouts is 90 LF, therefore, additional cleanouts may be necessary. This should be addressed prior to plan approval.

9. Sheet 4 – The Authority's specifications call for a minimum size lateral to be 6" pipe. This should be shown on the plan prior to approval.

10. Sheet 4 – The plan indicates the proposed building is a garage. The Authority needs to know what will occur inside the garage. Depending on the activity, the facility may be required to install a grease interceptor; therefore, this information is necessary prior to plan approval.

11. Sheet 4 – The plan indicates there is an existing septic tank on this property. Is this tank in use or is this planned to be removed as part of the project?

12. The plan doesn't indicate if a fire suppression system is planned to be installed into the new facility. This should be indicated to ensure proper facilities are available prior to plan approval.

13. The plan doesn't indicate if there are floor drains planned in the facility. If floor drains are planned, a grease trap may be necessary to connect this facility to the Authority's sanitary sewer system.

14. The plan should include details for the water and sanitary sewer laterals and appurtenances necessary to install the proposed lateral extensions prior to plan approval. ARRO cannot comment on what may be necessary until a proper design plan is submitted for approval.

The applicant has not yet responded to the comments provided. Additional comments may be provided upon review of future plan submittals.

WWTP Streambank Restoration: Permit applications have been submitted to DEP and the Conservation District.

WWTP Electrical Room Heating/AC Mini Split System: After discussion, it was moved by Craig Ausel and seconded by Don Evans to proceed with the installation of a heating/AC mini split system by W.C. Eshenaur & Son, Inc at their proposed cost of \$5,860.00. The motion was unanimously approved.

Creekside Development: The Authority has received Irrevocable Standby Letter of Credit No STB222 issued by Fulton Bank in the amount of \$700,780.50 for the Creekside Development. GHD has provided Task Order 2019-2 to provide project management, review of submittals, RFI response, miscellaneous construction coordination, on site observation, and project closeout with an estimated fee of \$75,000. It was moved by Craig Ausel and seconded by Don Evans to approve GHD Task Order 2019-2 conditional upon review and approval of the Authority Solicitor. The motion was unanimously approved. Projected start date for the project is November 1, 2019.

Public Notification Cl<sub>2</sub> Residual: Public notification was completed on September 30, 2019 after DEP advised chlorine residual requirements for surface water systems were not met in water samples from July 3, 2019 and August 8, 2019. Auto flushers will be installed on Lime Street to prevent further issues.

PA Small Water/Sewer Grant: After discussion, it was moved by Craig Ausel and seconded by Don Evans to authorize ARRO Consulting to move forward with applying for a PA Small Water/Sewer Grant to be applied to a telemetry system or the well. The motion was unanimously approved.

It was moved by Don Evans and seconded by Craig Ausel to go to Executive Session at 8:10 PM. The motion was approved

It was moved by Craig Ausel and seconded by Don Evans to adjourn Executive Session at 8:20 PM. The motion was approved.

It was moved by Craig Ausel and seconded by Don Evans to return to the regular meeting at 8:22 PM. The motion was approved.

Well Exploration Update-Solanco School District: The Authority Solicitor has provided a Right of Entry Agreement for test well drilling on property owned by Solanco School District. After discussion, it was moved by Don Evans and seconded by Craig Ausel to authorize the Chairman or Vice Chairman of the Board to sign the Right of Entry Agreement in the form presented or with such changes as may be acceptable to the Authority Chairman and the Authority Solicitor and the motion was unanimously approved.

**Adjournment:** It was moved by Don Evans and seconded by Craig Ausel that the meeting be adjourned at 8:30 PM. The motion was unanimously approved.

Respectfully submitted,

Judy Aspril  
Administrative Assistant