

## **BOROUGH OF QUARRYVILLE – COUNCIL MINUTES**

### **REGULAR MEETING – DECEMBER 3, 2018**

Borough Council held its Regular Meeting on the above date at 7:00 PM at the Municipal Building. Council President Joy Kemper called the meeting to order with the following persons present: Council Members Joy Kemper, Robert Kauffman, Tim Lawson, Rick Aument, Jim Kreider, and Diane Hastings. Mayor Joseph Bledsoe, Borough Manager/Secretary Ken Work, Maintenance Superintendent Bill Lamparter, and Police Chief Clark Bearinger were also present at the meeting.

**PUBLIC COMMENT:** Durwin Parks, 264 South Lime Street, thanked Council and Borough employees for the job that they do.

**APPROVAL OF MINUTES – REGULAR MEETING – NOVEMBER 5, 2018:** It was moved by Councilman Kauffman and seconded by Councilman Aument that the minutes of the November 5, 2018 Regular Meeting be approved and the motion was unanimously approved.

#### **BOROUGH MANAGER'S REPORT:**

Fire Police Requests: Council had before them, two requests for Fire Police assistance. Providence Township Supervisors requested the Fire Police to assist with traffic control for the Martin's Appliance Midnight Gladness Sale from 6:00 PM through 10:00 PM on December 21, 2018. The second request was from St. Paul's Church, 1 West Fourth Street to assist with traffic control for their drive-through Nativity to be held on 21 December 2018, from 6:00 PM through 9:00 PM. Councilman Aument offered a motion to approve the use of the Quarryville Fire Police for the two events. Council Kauffman seconded the motion was approved.

Proposed Ordinance No. 435 – 2019 Tax Levy: Council had before them Proposed Ordinance No. 435 – 2019 Tax Levy Ordinance establishing the 2019 Borough Real Estate millage, however it was discovered that the Proposed Ordinance had not yet been advertised. The Ordinance must be adopted by the end of the year. Councilman Aument offered a motion to advertise for a special meeting of Council to be held on 17 December 2018 at 7:00 PM and that Proposed Ordinance No. 435 be properly advertised for that meeting. Councilman Kauffman seconded the motion and the vote to approve was unanimous.

Proposed Ordinance No. 436 – Amending Ordinance No. 401: Proposed Ordinance No. 436 will amend Ordinance No. 401, the Property Maintenance Code, by adding a new chapter, Chapter 9. This chapter provides for the licensing and inspection of residential rental units. The Streets and Infrastructure Committee has prepared this ordinance and it has been reviewed by the solicitor. The Streets and Infrastructure Committee recommends that Council approve a motion authorizing the advertising of this Ordinance for adoption at the January 7, 2019 Council meeting. After discussion, Councilman Aument

offered that motion. The motion was seconded by Councilman Kauffman and the vote was taken and the motion approved.

Proposed Resolution No. 2018-06 – Civil Service Commission Re-appointment: Council reviewed Proposed Resolution No. 2018-06, reappointing Kenneth Yost to the Quarryville Civil Service Commission to serve a six (6) year term from January 1, 2019 to December 31, 2024. Yost has indicated a willingness to serve the term as indicated. It was moved by Councilwoman Hastings and seconded by Councilman Aument to adopt Resolution No. 2018-06 – Re-appointment Quarryville Borough Civil Service Commission. The vote was taken and the motion to adopt was unanimously approved.

Proposed Resolution 2018-07 – Amending Resolution 2014-03 & 2007-02 – Establishing Fees: This resolution will amend previous fee schedules and add fees related to the new Chapter 9 of the Property Maintenance Code relating to the Inspection and Licensing of Residential Rental Units. After a discussion Councilman Kauffman offered a motion to adopt Resolution No. 2018-07. Councilman Kreider seconded the motion and the vote to adopt was unanimously approved.

2019 Final Borough Budget Approval: Council reviewed the 2019 Final Borough Budget for all funds which was unchanged from the Proposed Budget adopted at the November Council Meeting. The 2019 millage rate remains the same as the 2018 rate of 4.63 mils. President Kemper called for a motion to adopt the 2019 Final Budget in the amount of \$4,250,596 which includes the General Fund, General Capital Reserve Fund, and State Highway Aid Fund. Councilman Kauffman made that motion and it was seconded by Councilman Aument. The vote was taken and the motion to adopt was passed unanimously.

2019 Rate Schedules – ARRO Consulting & Solanco Engineering: Council was provided with copies of the 2019 Rate Schedules for ARRO Consulting and Solanco Engineering. Both schedules appeared to be very similar to their 2018 schedules.

DCNR – Final Grant Payment: Council was advised that the Borough had received notice of the approval of the final payment of \$30,000 for the Huffnagle Park Playground Project. The Borough had previously received a payment of \$30,000, bringing the total Grant monies received to \$60,000.

Employee Christmas Gift Certificates: In previous years Council has approved \$25.00 Gift Certificates from Ferguson and Hassler for all employees in December. Councilman Lawson offered a motion to again provide each employee with a \$25.00 Gift Certificate from Ferguson and Hassler. Councilwoman Hastings seconded the motion and the motion passed unanimously.

**FINANCIAL REPORTS AND MONTHLY BILLS – NOVEMBER 30, 2018** Council received the financial report and the bills for November 2018. It was moved by Councilman Aument and seconded by Councilman Kauffman that the financial report be received and the

monthly bills for November in the amount of \$71,389.27 be approved, the vote was taken and the motion was approved.

**POLICE DEPARTMENT REPORT:** Chief Bearinger reviewed the Police Report for November 2018 noting the arrests and calls for service. The Chief reported that it was a busy month with a total of five drug charges with two of those coming from the School Resource Officer. Work continues with Civil Service and interviews are set for the 10<sup>th</sup> and 17<sup>th</sup> of December for the officer vacancy.

It reviewing the Civil Service Rules and Regulations with the solicitor, it was agreed that on page No. 9 of those rules and regulations, Section 4.8 (Background Investigation), the last three words of the first sentence caused confusion with how they could be interpreted. It was recommended to delete the words "considered for hire" from that sentence. Chief Bearinger advised that the solicitor stated that because it was a minor change, Council could by motion have those words deleted. Councilman Aument offered that motion with Councilman Kreider seconding. The motion to delete the words "considered for hire" from Section No. 4.8 of the Quarryville Borough Civil Service Rules and Regulations was passed unanimously.

**ZONING OFFICER REPORT:** Council received the Zoning Officer report for November 2018 as submitted by Mark Deimler. Hearing no comment, Council President Kemper called for a motion to accept the report as submitted. Councilwoman Hastings offered that motion. Councilman Aument seconded the motion and the motion was passed unanimously.

**QUARRYVILLE BOROUGH AUTHORITY:** Maintenance Superintendent Bill Lamparter advised Council that at the November meeting the Authority discussed contracting with Garden Spot Electric for maintenance at the plant. The plant is several years old and beginning to need routine maintenance requiring advanced skills. There are two remaining easements to be signed for the Creekside Development project and they are moving forward with those easements.

DEP has approved the pre-drill plan and the Authority is working on obtaining an agreement with the Fair Association. The Authority approved their 2019 Budget at the November meeting.

**STREETS, PARKS & INFRASTRUCTURE COMMITTEE:** Councilman Aument advised that much of the meeting on November 27 was in reviewing Ordinance No. 436 – Residential Rental Ordinance. Councilman Aument also advised that for the next meeting scheduled for 26 December, the committee would like to invite the residents and property owners from East Second Street to review the plans for the street reconstruction. He suggested that the meeting time be changed to 7:00 PM to accommodate more residents. Darrell Becker of ARRO Consulting will be at the meeting also. Council President Kemper called for a motion to change the December 26, 2018 Streets, Parks, and Infrastructure Meeting time from 5:30 PM to 7:00 PM and to have that change advertised. Councilwoman Hastings offered that motion and the motion was seconded by Councilman Lawson. A vote was taken and the motion was unanimously approved.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**EXECUTIVE SESSION:** At 7:36 PM, Council President Kemper called for a motion to enter into Executive Session for a personnel issue. Councilman Kauffman offered that motion with Councilman Aument seconding. The motion to enter into Executive Session passed.

7:55 PM – Council returned to Regular Session.

**ADJOURNMENT:** At 7:56 PM, Council President Joy Kemper called for a motion to adjourn. Councilwoman Hastings offered that motion with Councilman Lawson seconding. The motion to adjourn was unanimously approved.

Respectfully submitted,

Kenneth C. Work  
Borough Manager/Secretary