

QUARRYVILLE BOROUGH AUTHORITY

DECEMBER 19, 2017

The Authority held its regular monthly meeting at 7:00 PM at the Municipal Building. Chairman John Chase called the meeting to order with the following persons present: Authority members John Chase, Rick Aument, and Joe Bledsoe. Maintenance Superintendent Bill Lamparter, Chief Operator Clint Herr, Borough Manager Ken Work, and Administrative Assistant Judy Aspril were also present.

Public Comment: There was no public comment.

Approval of Minutes: It was moved by Joe Bledsoe and seconded by Rick Aument that the minutes of the November 14, 2017 Authority meeting be approved. The motion was approved with Rick Aument abstaining.

Request for Bill Adjustments: Tim Nolt arrived after the meeting started, to request adjustments on the November billing for his residence at 301 South Church Street and also a rental property at 125 East State Street.

The meter readings at 301 South Church Street for the first three quarters of 2017 all read zero consumption. The fourth quarter reading was 13,000 gallons. Mr. Nolt requested the November 1, 2017 billing be adjusted to minimum (\$152.00). After discussion, it was moved by Rick Aument and seconded by Joe Bledsoe to adjust the November 1, 2017 water/sewer billing to minimum (\$152.00.) The motion was approved.

Mr. Nolt also asked that the bill for 125 East State Street be adjusted as the tenant only moved into the property on October 1, 2017 and the reading was done on October 16, 2017. After discussion, the Authority agreed to waive the November 2017 quarter billing and apply the \$152.00 payment made on December 1, 2017 to the February 2018 quarterly bill.

Financial Report and Monthly Bills: The Authority reviewed the November 30, 2017 financial report and the bills for the month of November. It was moved by Rick Aument and seconded by Joe Bledsoe that the November bills in the amount of \$35,247.84 be approved. The motion was approved.

Engineer's Report: No report was made.

Chief Operator's Report: Clint advised that DEP completed another plant inspection as a requirement of the application for a General Permit for Biosolids Land Application. The General Permit was approved and issued on December 11, 2017. As a condition of the permit, one employee is required to attend a two day training course. GHD will begin the land application bidding process in 2018.

New Business/Old Business: The Authority discussed the following new business and old business items:

Proposed Resolution No. 2017-01- Water Rationing Plan: As requested by the Authority the Solicitor prepared Resolution No. 2017-01 adopting a local water rationing plan. It was moved by Joe Bledsoe and seconded by Rick Aument that Resolution No 2017-01 be adopted. The motion was approved.

Proposal for Audit Services: Trout, Ebersole & Groff LLP submitted a proposal for audit and accounting services to perform the audit for the year ending December 31, 2017 with a fee quote of \$17,200. It was moved by Rick Aument and seconded by Joe Bledsoe to approve the proposal for audit services by Trout, Ebersole & Groff LLP for the 2017 Authority audit. The motion was approved.

Chairman John Chase called for a short recess at 7:25 PM. The meeting was reconvened at 7:35 PM.

New Business/Old Business Continued:

Bowman Property Management – 201 & 207 East State Street: Cheryl Bowman, Bowman Property Management, submitted a request for a new water connection for 207 East State Street. Currently both 201 and 207s are serviced by one water connection. Bill Lamparter advised that this will require a Highway Occupancy Permit from PennDOT, boring under State Street to install the line and traffic control during the work. After discussion, this request was tabled until the January 2018 meeting.

Quarry Edge Properties – 158 N. Church Street: By letter dated December 6, 2017, Eden Township advised that they notified the new owners on May 17, 2017 that the 10 EDUs originally granted to Quarry Edge Properties had been taken back. If any EDUs are needed, a request will need to be made by the new owners.

Comprehensive Metering Plan: Bill Lamparter advised that the Comprehensive Metering Plan required by the Susquehanna River Basin Commission has been completed and submitted.

Executive Session: It was moved by Joe Bledsoe and seconded by Rick Aument to enter into Executive Session at 7:50 PM. The motion carried.

It was moved by Rick Aument and seconded by Joe Bledsoe to return to the regular meeting. The motion carried.

Adjournment: It was moved by Rick Aument and seconded by Joe Bledsoe that the meeting be adjourned. The motion was approved and the meeting adjourned at 8:00 PM.

Respectfully submitted,

Judy Aspril
Administrative Assistant