

QUARRYVILLE BOROUGH AUTHORITY

AUGUST 21, 2018

The Authority held its regular monthly meeting at 7:00 PM at the Municipal Building. Chairman John Chase called the meeting to order with the following persons present: Authority members John Chase, Don Evans, Rick Aument, Joe Bledsoe and Craig Ausel, Borough Manager Ken Work, Maintenance Superintendent Bill Lamparter, Chief Operator Clint Herr, Authority Solicitor Josele Cleary, GHD Engineers Scott Crosswell and Kevin Shannon, ARRO Engineer Jimmy Dennis and Administrative Assistant Judy Aspril.

Public Comment: Joe Nadu, Lancaster Home Builders, inquired about the status of obtaining the easements needed for providing sewer service to the proposed Creekside Development. Ms. Cleary advised that the agreements, signed by Mr. Nadu, had just been received by her office. The Authority Chairman and staff will be meeting with Attorney Robert Sisko from Ms. Cleary's office on August 29, 2018 to discuss procedures for contacting the owners of the properties requiring easements. Mr. Chase advised that the Authority could also provide water service to the proposed development if Mr. Nadu would be interested.

Approval of Minutes: It was moved by Craig Ausel and seconded by Rick Aument that the minutes of the July 17, 2018 Authority meeting be approved as written. The motion was unanimously approved.

Financial Report and Monthly Bills: The Authority reviewed the July 31, 2018 financial report and the bills for the month of July. It was moved by Rick Aument and seconded by Joe Bledsoe to approve the July 31, 2018 financial report and the July bills in the amount of \$156,731.82. The motion was approved with John Chase abstaining. Current balances: Authority Savings \$1,723,629 and Water Capital Reserve \$981,825.

Engineers Report: Kevin Shannon and Scott Crosswell briefly reviewed the following items from the GHD Progress Report:

Creekside Development: Reviewed HOP drawings against approved plans.

Martin's Water Conditioning: Reviewed and responded to various submittals, developer drawings, grinder pump submission, draft agreements, DEP planning module, and plat and legal description provided. Ms. Cleary reviewed changes to the easement agreement requested by Mr. Brackbill. After discussion, the Authority agreed to the requested changes to the easement agreement.

Biosolids Hauling: Continuing work on obtaining price quotes for an automated process to add bulking agent.

Chief Operator Report: An attachment for the loader has been purchased. The plant continued to operate well during the recent excessive rain, no issues except multiple brief power interruptions.

New Business/Old Business: The Authority discussed the following new business and old business items:

Well Exploration: Jimmy Dennis, ARRO Consulting, reported they are working with DEP and a meeting is scheduled for August 24, 2018.

Sewer EDU Reassessment: Sewer EDU reassessment is normally done every 5 years and was last completed in 2015. A mid-term reassessment is being done to allow property owners time to prepare for possible increased EDU requirements. The Authority will also be implementing a water EDU reassessment.

North Church Street Water Line: The 2" galvanized water line on North Church Street needs replacement due to deteriorated condition discovered during work to repair multiple leaks over the last two weeks. After discussion, it was moved by Craig Ausel and seconded by Rick Aument to authorize ARRO Consulting to prepare plans and bid documents for replacement of the 2" water line on North Church Street. The motion was approved with John Chase abstaining.

Quarryville Industrial Properties – 158 N. Lime Street: ARRO Consulting has completed a final plan review and provided a comment letter. Documents have been sent to the QIP attorney.

Sewer Service Agreement – 115 South Church Street: It was moved by Joe Bledsoe and seconded by Rick Aument to approve a sewer service agreement for 115 South Church Street and the motion was approved. This agreement is for a second apartment added at this location.

Suburban Testing Labs: Notification was received from Suburban Testing Labs that the July 10, 2018 sampling requirement for total trihalomethanes (TTHM's) did not meet preservation requirements and had to be recollected. The second sampling was collected outside the PADEP designated time frame and may result in a reporting violation.

Sewer Bill Adjustment Request: By letter dated August 5, 2018 Debra Hess, 124 Wheatfield Court, requested an adjustment to the August 1, 2018 sewer bill for account #1135. After review and discussion, it was moved by Joe Bledsoe and seconded by Craig Ausel to grant a one-time \$30 adjustment to sewer charges on the August 1, 2018 bill for Debra Hess, 124 Wheatfield Court and to advise Ms. Hess that future adjustments will not be granted unless a meter is obtained from the Authority for use when filling the pool. The motion was approved.

New Employee: Ken Work advised that if Council approves the new employee at the August 27, 2018 Work Session, his start date will be September 17, 2018.

PA American Water: At the July 17, 2018 Authority meeting, PA American Water representatives were asked to provide a written proposal of the proposed changes to the water purchase agreement. As of this date, a written proposal has not been received. The current term of the agreement ends October 1, 2019.

Water Rate Study: After review and discussion of the Draft Water System Rate Study prepared by ARRO Consulting, the Authority requested a final document be prepared. A Resolution will also be prepared for the September 18, 2018 meeting.

Adjournment: It was moved by Craig Ausel and seconded by Rick Aument that the meeting be adjourned. The motion was approved and the meeting was adjourned at 8:45 PM.

Respectfully submitted,

Judy Aspril
Administrative Assistant