

## **BOROUGH OF QUARRYVILLE – COUNCIL MINUTES**

### **WORK SESSION – AUGUST 27, 2018**

Borough Council held a work session on the above date at 7:00 PM at the Municipal Building. Council President Joy Kemper called the meeting to order with the following persons present: Council Members Mike Sullenberger, Robert Kauffman, Rick Aument, Jim Kreider, Joy Kemper, and Diane Hastings. Mayor Joseph Bledsoe, and Borough Manager/Secretary Ken Work were also present at the meeting.

**PUBLIC COMMENT:** Bob May addressed Council asking for a donation for LEMSA. May presented Council with statistical information on LEMSA in Lancaster County and specifically in Quarryville Borough. LEMSA is requesting a donation of \$2,500 for 2019. Council advised that they will consider his request.

**BUDGET WORKSHOP:** Manager Work first reviewed the 2018 budget. It is estimated that income will come in at \$2,852,555 against estimated expenses of \$2,593,191 for a surplus of approximately \$259,000. The Borough began 2018 with a General Fund balance of \$1,299,000. The Borough should begin 2019 with a balance of approximately \$1,550,000 in the General Fund. The Manager reviewed the 2019 proposed budget showing income and expense. Income for 2019 is estimated to come in at \$2,383,700 and expenses at \$2,837,808. There are four large projects to be funded in 2019, flooring in the police department, a Skag mower, and two street projects with a total cost for those projects of \$454,108. The \$454,108 will be taken from the General Fund reserves to balance the budget, leaving a balance in the General Fund of approximately \$1,000,000. In addition to these projects, there is also budgeted \$26,784 under Police Expenses for a Records Management System, and an increase in the donation to SECA of \$2,000, bringing their total donation to \$4,500. SECA had requested a donation of \$10,000 over five years in addition to the Borough's yearly donation of \$2,500 to help with pool renovations and other costs. Council was in favor of this additional amount.

Council discussed several areas of the proposed budget, with Councilman Sullenberger requesting an additional \$3,000 for the Quarryville Fire Department to assist with the anticipated cost of a new engine. After more discussion, the request was tabled until the October 1, 2018 regular Council Meeting when a representative from the Fire Department can address Council.

With that donation being the only possible change to the propose budget, Council agreed to cancel the September 24, 2018 Budget Workshop and finalize the proposed budget at the October Council meeting.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Providence Township requested the assistance of the Quarryville Fire Department Fire Police for the Solid Rock Ministries 5K Fun Run that was held on August 18, 2018. The request came in a few days before the event, which has already taken place. Councilwoman Hastings offered a motion to approve the use

of the Fire Police for the 5K Fun Run that had been held on August 18, 2018. Councilman Aument seconded the motion and the motion passed.

**EXECUTIVE SESSION:** Council President Kemper called for a motion to go into Executive Session for a personnel issue at 7:45 PM. Councilman Kauffman offered that motion with Councilman Kreider seconding the motion. The motion passed and Council entered into Executive Session.

7:58 PM Council returned to Regular Session.

Councilwoman Hastings offered a motion to hire Jonathan M. Stevens as a maintenance employee with a starting salary of \$40,000.00 a year (19.23 per hour), with a starting date of September 17, 2018. Councilman Aument seconded the motion and the motion was unanimously approved. Councilwoman Hastings seconded the motion and the motion was unanimously approved.

**ADJOURNMENT:** At 8:00 PM, Council President Kemper called for a motion to adjourn. Councilman Kauffman offered that motion, seconded by Councilman Aument, and the motion passed unanimously.

Respectfully submitted,

Kenneth C. Work  
Borough Manager/Secretary