

Quarryville Borough

Zoning and Building Permit Checklist and Application

Applicant Checklist:

- Owner's and Applicant's signature(s) on Page 2 of Permit Application
- Site Plan with distances to ALL property lines depicting proposed structure
- If a building permit is required, provide 3 copies of building plans

***Please do not submit fees with permit application. Fees shall be paid when permit(s) are ready.**

Stormwater:

For any project that proposes additional impervious surface (including stone driveways), one of the following Stormwater Applications must be completed:

Projects under 250 sf – Stormwater Exemption Application

- Property owner must sign on page 1
- A site plan must be submitted with the exemption application

Projects 250sf – 1,999 sf – Small Project Stormwater Management

Application for a Stormwater Management Plan and Stormwater Management Permit

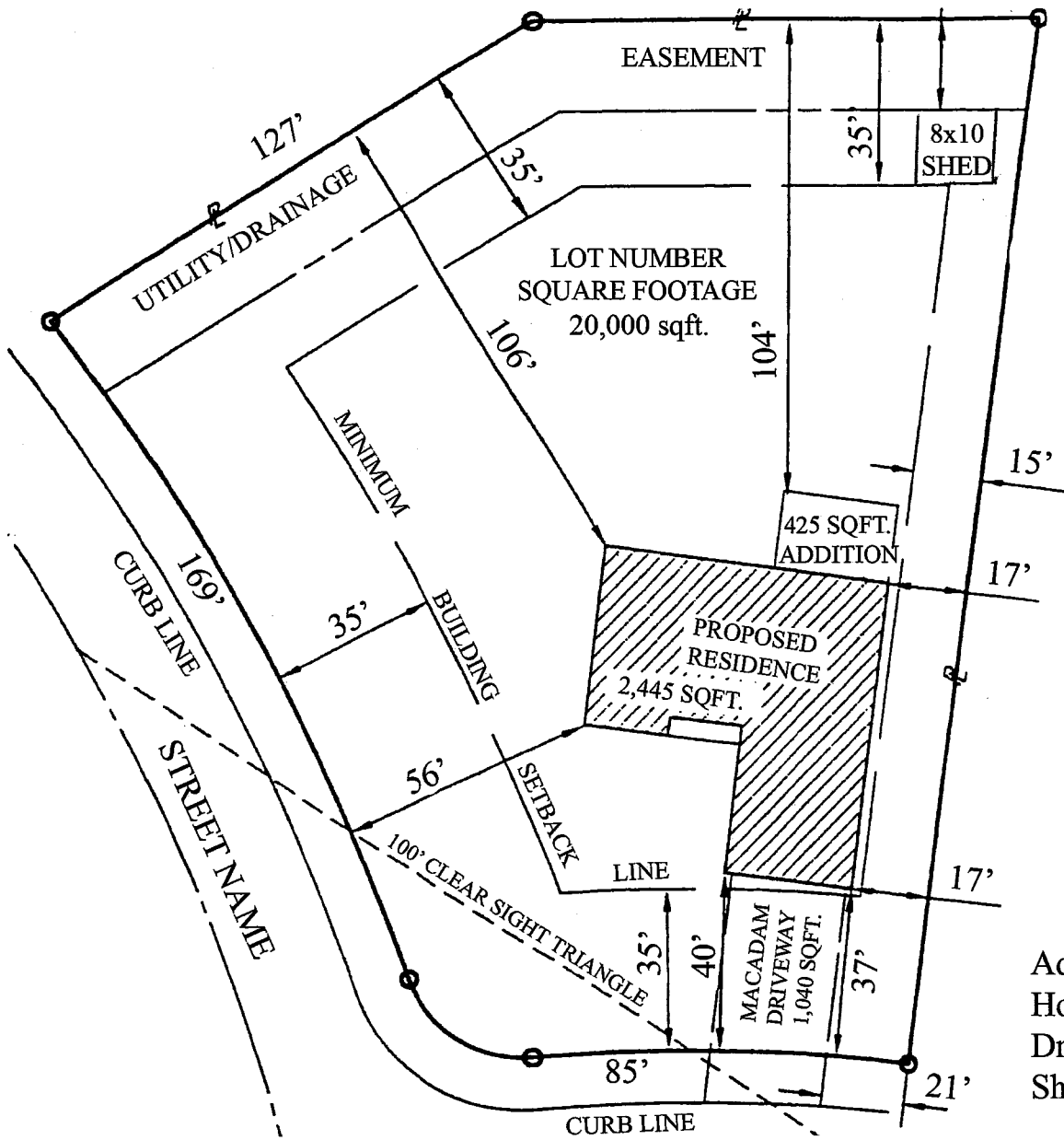
- Application and Plans must be reviewed by Borough Engineer

Projects 2,000 sf and over – Full Stormwater Management

Application for a Stormwater Management Plan and Stormwater Management Permit

- A consultant should be hired to help complete application and design plans
- Application and Plans must be reviewed by Borough Engineer

SAMPLE SITE PLAN



Addition	425sqft.
House	2445 sqft.
Drive	1040 sqft.
Shed	80 sqft.

Quarryville Borough

300 Saint Catherine Street
Quarryville, PA 17566

Application for a Building/Zoning Permit

Application Type: Zoning Permit Building and Zoning Permit

Third Party Plan Review and Code Inspection Agency <i>(Choose One for Building Permit Only)</i>	<u>BOROUGH USE ONLY</u>
COMMONWEALTH CODE INSPECTION SERVICE <input type="checkbox"/> Attn: Pete Kingsley 1760 Pioneer Road Lancaster, PA 17602 Phone: (717) 278-0964	Base Fee: \$ _____ UCC Administrative Fee: \$ _____ UCC Training Fee: \$ _____ Certificate of Occupancy : \$ _____ Other(____): \$ _____
ACCURATE BUILDING INSPECTIONS <input type="checkbox"/> Attn: Scott Moran P.O. Box 286 Oxford, PA 19363 Phone: (610) 637-1003 Fax: (610) 932-0707	Total \$ _____ Application Received Date: _____ Application Complete Date: _____ Permit Issued Date: _____

PERMIT NUMBER: _____ (To Be Completed by Borough BCO)

TAX PARCEL ACCOUNT NUMBER: 530-_____ **ZONING DISTRICT:** _____

APPLICANT

Name of Applicant _____
Address of Applicant _____
City _____ State _____ Zip Code _____
Phone # _____ Email _____

OWNER OF RECORD

Name of Owner _____
Address of Owner _____
City _____ State _____ Zip Code _____
Phone # _____ Email _____

PROJECT INFO

New Building Addition Alteration Repair Demolition Relocation
 Foundation Only Change of Use Plumbing Mechanical Electrical

Location of Project _____

Brief Description of Project _____

Cost of Construction _____

Height _____ Length _____ Width _____ Total Square Feet (L x W) _____

Proposed Impervious _____ square feet

Proposed Earth Disturbance _____ square feet

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved" construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assume the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

I hereby authorize the designated Borough officials to enter on the property and to investigate, inspect, and examine the Property set forth herein, including land and structures, to determine compliance with the Construction Code and to determine the accuracy of the statements contained herein.

I am aware that I cannot commence excavation or construction until the Borough has issued a Building or Zoning Permit. By signing this Application, I certify that all facts in the Applicant and all accompanying documentation are true and correct. This Application is being made by me to induce official action on the part of the Borough, and I understand that any false statements made herein are being made subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities.

I expressly acknowledge that the issuance of a Building or Zoning Permit is based upon the facts stated and representations made in this Application. I expressly acknowledge that the Borough may revoke a Building or Zoning Permit if the use and/or structure for which it has been issued violate any applicable Borough, County, State or Federal law or regulation. I also expressly acknowledge that the Borough may revoke a Building or Zoning Permit if it has been issued in error or if issuance was based upon any misrepresentations or errors contained in the Application or otherwise made by the Applicant.

I acknowledge that the holder of a Building or Zoning Permit is responsible to insure compliance with all applicable Borough Ordinances during and at completion of the work authorized by the Permit. I acknowledge that the Borough requires a final inspection be performed by the construction code official and that the Borough issue a certificate of occupancy before the structure which is authorized by this permit may be occupied. It is my responsibility to insure that this inspection is scheduled and the certificate of occupancy obtained before the structure may be occupied. I acknowledge that if I occupy or permit the occupancy of this structure prior to the issuance of a certificate of occupancy under the Construction Code, I will have committed a violation of the Construction Code and will be subject to the penalties and remedies in the Construction Code Ordinance. I also acknowledge that, if the structure is occupied prior to the final inspection, work may have to be removed and re-executed in order that it may be adequately inspected. If the Borough is required to perform an inspection after the structure is occupied, intending to be legally bound hereby, I agree to pay the fee established by the Borough for delinquent inspections.

Nothing contained in this Application shall be construed to relieve or limit the obligations of the Applicant to comply with all provisions of the Zoning Ordinance or to waive violations of the Zoning Ordinance or any other Borough ordinances or to stop the Borough from enforcing Borough ordinances, including but not limited to the Zoning Ordinance. I expressly acknowledge that permits and certificates of use and occupancy may be required under the Zoning Ordinance and it is my obligation to obtain all permits and approvals the Zoning Ordinance requires before the structure, which is authorized by the Building Permit, may be occupied.

**SIGNATURE
REQUIRED**

Applicant's Signature _____	Date _____
Owner's Signature _____ (If different from Applicant)	Date _____

If the applicant is a contractor:

1. A contractor within the meaning of Act 44 of the Pennsylvania Workers' Compensation Law

Yes No

If the answer is Yes, complete Sections A **OR** B below, as appropriate

A. Insurance Information:

Name of Applicant _____

Federal or State Employer Identification Number _____

Applicant is a qualified self-insurer for Workers' Compensation

Certificate attached

Name of Workers' Compensation Insurer _____

Workers' Compensation Insurance Policy Number _____

Workers' Compensation Insurance Policy Expiration Date _____

--OR--

B. Exemption:

Contractor is not required to provide Workers' Compensation Insurance under the provisions of Pennsylvania Workers' Compensation Law for one of the following reasons, as indicated:

Contractor with no employees. Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the Borough.

Religious exemption under the Workers' Compensation Law.

For Commercial Applications:

Design Professional of Record (Required for Commercial Applications)

Name: _____

Address: _____

Telephone: _____ FAX: _____

Certification or Registration: _____

NOTE:

All permit applications shall be returned to:

Solanco Engineering Associates, LLC

103 Fite Way, Suite C

Quarryville, PA 17566

Mark A. Deimler, PE, Zoning Officer/Building Code Official

or

Tiffany L. Pannell, Assistant Zoning Officer/Office Manager

Phone: (717) 786-0355 Fax: (717) 786-8030

**Email: Mark@SolancoEngineering.com
Tiffany@SolancoEngineering.com**

SKETCH PLAN

**PLEASE SHOW IMPROVEMENT PROPOSED AND DIMENSIONS TO PROPERTY LINES AND
CENTERLINE OF ROADWAY**